

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, MAY 7, 2008, 7:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

**Members present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Damien Jarzembowski.

**Members absent:** None.

**Also present:** Manger Phil Quade, Zoning Administrator Al Ellingsen, Asst. Admin. Aaron Sheridan

Wester opened the regular meeting and asked for public comments. Josh Leatherman, Todd Boorsma, and Bob Genetski, all candidates for State Representative, spoke to the group explaining their platforms until 7:15. Michigan State Trooper George Duncan reported on the recent activity of the MSP Saugatuck Detachment and announced an open house scheduled for June 21<sup>st</sup>. Fritz Royce discouraged the adoption of a formal public comment policy.

Hearing no further public comment, Wester closed that portion of the meeting at 7:31.

**Approval of Agenda:** Wester asked for any additions, deletions, or removal of items from the consent agenda and requested to add under *Unfinished Business, Item B. Approval of Ballot Language*. Roerig requested to add under *Unfinished Business, Item C. Harbor Commission Discussion*. Hearing no further requests, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. A.D. BOS through XTREME CLEANING  
Total to be paid \$15,223.43
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. April 2, 2008 Regular Board Meeting
  - ii. April 2, 2008 Special Board Meeting
- D. Quarterly Review of Financial Statements

**Motion by Wright, seconded by Roerig to approve the agenda as presented.** Carried unanimously.

**Correspondence:**

- A. Ravines Request for Additional Streetlight. Wright explained the Ravines Association has an existing streetlight district and are now requesting a single light addition to that district. She added the association reimburses the township for all costs involved. **Motion by Roerig, seconded by Wright to approve the Supervisor contact Consumers Power and request the addition of one streetlight to the Ravines streetlight district.** Jarzembowski verified the light is the same kind of light and they will pay for installation and energy use. Motion carried unanimously.

**Unfinished Business:**

- A. Public Comment Policy. Wester stated he spoke to an attorney with the Michigan Township Association, and they recommend adopting a formal public comment policy that limits the time individuals can speak. Wester suggested utilizing a policy on a case by case instance where it can be adjusted based on circumstances. Board discussion took place and it was agreed not to adopt a formal policy but control public speaking as is currently being practiced and that is to control speaking time only when necessary.
- B. Road Millage Proposition and Ballot Language. Wright reported Quade stated the idea to expand the renewal language to include maintenance only of the non-motorized trail would allow such a small amount of money that it would not make sense to risk passing of the proposition by changing the language at all. She added the language currently in front of the Board is identical to the previous language and would be a true renewal millage. Roerig stressed the proposal would be on the August ballot and be a renewal only. **Motion by Roerig, seconded by Wester to approve the Road Maintenance Renewal Millage Proposition language as presented.** Carried unanimously.
- C. Harbor Commission Discussion. Roerig stated there may have been some misunderstanding as to the Township's position and clarified it was his intention to support people like Jim Hanson who went through a lot of trouble to get a group together to provide some stewardship for the harbor and get some seed money. He added we were not trying to take credit for anything. Board agreed the township should be involved. Wright stated she felt the grant application was a creative financial opportunity to help form the commission without committing an unlimited amount of funds for legal services. She added her hope is the other municipalities will support the grant as well.

**New Business:**

- A. Temporary Use Ordinance. Wester called upon the Zoning Administrator, Al Ellingsen, to report on the proposed ordinance. Ellingsen stated the ordinance would address current uses; specifically the seasonal fruit stand and temporary fireworks tent that is typically set up next to Dunes View Quick Stop. He added after consulting with the Township's Attorney and Planner they decided it would be best addressed through the Temporary Use Ordinance now before the Board. Questions were asked and answered to the Board's satisfaction and there was a **Motion by Roerig supported by Wester to adopt the Temporary use Ordinance 2008-01 as presented.** Roll call vote: Jarzembowski-yes, Roerig-yes, Wright-yes, Knikelbine-yes, Wester-yes. Ordinance declared adopted.
- B. Water Well Ordinance. Ellingsen reported the history of the 2003 ordinance and that during recent re-codification it was found the original ordinance was repealed for revisions by motion and not by ordinance. He stated the attorney has drafted a new ordinance that would address the issue to ensure its legality. **Motion by Wester supported by Knikelbine to adopt the Water Well Ordinance 2008-02 as presented.** Roll call vote: Wester-yes, Knikelbine-yes, Roerig-yes, Jarzembowski-yes, Wright-yes. Ordinance declared adopted.
- C. Resolution in Support of the Heritage Trail. Wester reported on efforts by the CVB to have MDOT nominate Blue Star Highway as a heritage route. He stated the resolution before the Board supports the nomination. Roerig stated it is a great idea. **Motion by Roerig supported by Wester to adopt the Resolution in Support of the Heritage Trail as presented.** Carried unanimously.
- D. CBS Outdoor Billboard Lease Agreement. Wester asked staff member Aaron Sheridan to update the Board on negotiations with CBS Outdoor for a lease renewal of the billboard on township

property and I-196. Sheridan stated the negotiations have been ongoing since 2006 and the Township is now in the last year of a 10 year lease agreement. He presented a proposal to renew the 10 year agreement stating it is fair while noting one interest payment is still due for the current agreement. Knikelbine stated the new agreement doubles the revenue and is a good deal but we need to ensure receipt of the last payment. Roerig suggested making the renewal contingent on receiving the last payment. **Motion by Roerig seconded by Knikelbine to enter into a new lease agreement with CBS Outdoor as proposed, contingent upon receipt of a good faith estimate for revenues through the end of the year.** Jarzembowski stated he is not in favor of a sign. Motion carried 4 to 1 with Jarzembowski voting no.

- E. Bid Results for Resurfacing 127<sup>th</sup> Ave. Manager Phil Quade presented the tabulation of bids received for resurfacing 1.5 miles on 127<sup>th</sup> Avenue between 63<sup>rd</sup> Street and 60<sup>th</sup> Street. He recommended accepting the low bid of \$552,678.17 from Al's Excavating and stated the project would be scheduled to begin sometime the end of June. Quade noted it would use all the money left in the Road Fund and if the millage renewal set for August does not pass future projects will not be possible. **Motion by Knikelbine seconded by Jarzembowski to accept the low bid from Al's Excavating in the amount of \$552,678.17 for resurfacing 1.5 miles of 127<sup>th</sup> Ave.** Roerig reported holding a public meeting to discuss the project and almost all of the residents were in favor of it. He added this is the last big stretch of unpaved road in the township, and if the August millage renewal passes we would be in a position to reduce or eliminate the millage in the next cycle. Wright called the question and the motion carried unanimously.
- F. Water system Looping. Quade presented 10 bids for the water main loop from 64<sup>th</sup> to Blue Star and asked the Board to accept the low bid of \$182,945 from Triangle Excavators. Board discussed the importance of water system looping to eliminate dead-ends. **Motion by Jarzembowski seconded by Wester to accept the low bid from Triangle Excavators in the amount of \$182,945 for water system looping from 64<sup>th</sup> St. to Blue Star Hwy.** Carried unanimously.

#### **Committee Reports:**

- A. Planning Commission. Jarzembowski reported on a residential PUD at 134<sup>th</sup> Ave and Blue Star that has been tabled for further information, and final approval on the Serenity Pines development.
- B. Road Commission. No report.
- C. Interurban. Knikelbine reported ridership was down 18.2%, but still had 3,906 riders in April. She reported many senior citizens are having financial problems.
- D. Fire Authority. Wright reported the new rescue unit is now in service and the old one is for sale in front of the fire barn. She also stated the Fire Board is working on the new fiscal year budget with the same millage rate for the 6<sup>th</sup> year.
- E. Supervisors Report. Wester stated Stephen Neumer, attorney for Aubrey McClendon, has asked to meet with the two Trustees and that their development plan will be coming soon. He also reported working with the fire department to resolve a problem with house addresses off of Old Allegan Road going back to Silver Lake and will be meeting with the residents this summer. Wester also reported addressing a alleged nuisance issue with a large family on 64<sup>th</sup> Street.
- F. County Commissioner Report. Terry Burns presented a DVD with emergency action plans and discussion took place.

Public comment was offered. Luke Vandenburg, proprietor of the fireworks tent, asked about procedure to follow for the temporary use ordinance. Wright stated he should contact the Zoning Administrator to obtain permits. Fritz Royce voiced a desire to be informed of any contact with Neumer. James Cook

asked about the water looping on 64<sup>th</sup> Street. Roerig clarified there will be no special assessments as the project cost is covered from prior connection fees. Jim Hanson, PC Chair, stated he will be attending a Planning Enabling Act seminar and will not be present at the June meeting but reminded there are two expiring Planning Commission positions that will need appointments. Roerig requested a notice to be put in the paper for all expiring positions. Hearing no further comments, public comment was closed.

**Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 8:50 p.m.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Wester, Township Supervisor

\_\_\_\_\_  
Date