

**SAUGATUCK TOWNSHIP  
PUBLIC HEARING AND REGULAR BOARD MEETING  
DECEMBER 1, 2004**

A public hearing and regular board meeting of the Saugatuck Township Board was held on December 1, 2004 at the Township Hall. The meeting was called to order by Trustee Roerig, and led in the Pledge of Allegiance at 7:00 p.m.

Present: Jane Wright, Pat Knikelbine, Chris Roerig, and Damien Jarzembowski.

Absent: Hank Gudith.

Also Present: Manager Phil Quade, Assessor Alan Jefferies, and Attorney Doug Donnell.

**PUBLIC HEARING FOR A PROPOSED ORDINANCE AMENDING THE ZONING ORDINANCE**

Roerig opened the public hearing and read the public notice into the record which described rezoning from A2 to C1 the north 127 feet of the south 335 feet of permanent parcel no. 03-020-032-046-00 as measured from the center of the Highway M89 right of way. Roerig then asked for any public comment regarding this rezoning. Tom Shearer, attorney for Wolters Realty, voiced concern over several issues and asked the Board to defer action at this time. Receiving no further public comment, Roerig closed the public hearing and opened the regular meeting.

**AUDIENCE**

Carole Schreckengust of 2699 60<sup>th</sup> St. addressed the Board in regard to agenda item "Health Insurance Policy" asking the Board to maintain existing policy of covering retired employees under the township's health insurance after age 65.

**ADDITIONS TO AGENDA**

Quade requested to add under "*New Business*" Item F. Holiday Staffing and Item G. Christmas Bonuses. Roerig requested to add under "*New Business*" Item H. Approval to Distribute Tri-Community Comprehensive Plan. Roerig also welcomed new trustee Damien Jarzembowski to the Board.

**MINUTES**

Pertaining to the minutes of 11/3/04. **Motion by Knikelbine/Jarzembowski to accept as presented.** Carried unanimously.

**BILLS**

**Motion by Wright/Knikelbine to accept general fund, and cemetery fund bills in the amount of \$14,514.82.** Carried unanimously.

**CORRESPONDENCE**

- A. Roerig read a resolution from Allegan County informing of a 911 phone surcharge increase that will become effective January 1, 2005. He noted the base rate on telephone bills will go from \$2.32 to \$2.85.
- B. Roerig acknowledged a letter from Township Assessor Alan Jefferies requesting a new printer. Jeffries explained the need and suggested a laser printer that duplexes. **Motion by Knikelbine/Jarzembowski to approve the purchase of a Brother HL-5150DLT in the amount of \$299.98.** Motion carried unanimously.

**UNFINISHED BUSINESS**

- A. Health Insurance Policy. Quade noted the current board resolution covering guidelines to the policy is in conflict with an obsolete existing ordinance and suggested first repealing two obsolete ordinances before adopting resolutions covering both health insurance and retirement benefits. Board discussed current policy and adopting appropriate boundaries, agreeing to table the issue until next meeting to allow for further review.

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**NEW BUSINESS**

- A. Zoning Amendment Ordinance. Township Attorney Doug Donnell clarified several points brought up during the public hearing and stated the recommendation remains to adopt the ordinance at this time. Tom Shearer asked for time to rebut Donnell and spoke briefly. Having no further comments, **The Ordinance to Amend the Zoning Ordinance as described during the public hearing was offered by Roerig and supported by Wright.** Roll call vote: Roerig-yes, Knikelbine-yes, Wright-yes, Jarzembowski-yes. Ordinance declared adopted.
- B. 2005 Poverty Guidelines. **Motion by Wright/Knikelbine to approve the federal poverty guidelines for 2005 assessments in the Township.** Motion carried unanimously.
- C. K.L.S.W.A. Board Appointment. **Motion by Wright/Roerig to reappoint Phil Quade as the township representative on the KLSWA Board for an additional 3 year term ending 12/31/07.** Motion carried unanimously.
- D. Archiving of Township Documents. Quade reported a need to organize and properly archive many township documents stored in the building basement. He suggested hiring a temporary outside archivist noting the job requires uninterrupted time not available to current employees. Board agreed.
- E. Funding of Non-Motorized Trails. Quade stated there are several grants becoming available that would help fund the construction of some non-motorized trails in the township. Board discussed the initial need between the Saugatuck City limits and Saugatuck/Laketown township line on 64<sup>th</sup> Street.
- F. Holiday Staffing. Quade noted Christmas and New Years Day fall on Saturday this year and suggested closing the office at Noon on each Thursday and reopening the following Monday morning. Board was in agreement with the suggested holiday hours.
- G. Christmas Bonuses. Quade acknowledged previous bonuses have been given of \$50 and \$100 for employees. **Motion by Knikelbine/Wright to approve Christmas bonuses of \$100 for Al Ellingsen, and \$50 each for Carole Baumbach, Lori Babinski, and Aaron Sheridan.** Motion carried unanimously.
- H. Approve the distribution of the revised tri-community comprehensive plan draft. Board noted the need to distribute copies of the draft and approved it.

**COMMITTEE REPORTS**

- A. Planning Commission. No report.
- B. Road Commission. Roerig reported 126<sup>th</sup> Ave is complete and discussed how the County is minimizing tree removal for some projects. Quade stated he has forwarded a petition asking for a guard rail to be installed on 130<sup>th</sup> at the curve, to the County.
- C. Interurban. Knikelbine reported the approval of Christmas bonuses as well as planning for the 25<sup>th</sup> anniversary party.
- D. Fire Authority. Wright reported the Fire Board is seeking a replacement for the At-Large position left open after the passing of Morgan Edgcomb. She added the Board has accepted the resignation of Fire Inspector Tony Schippa, and they will be looking to replace him.
- E. Web Site/Newsletter Update. Roerig reported the web page is now being hosted in house and verified proper back up procedures and firewalls are in place. He offered two subjects for newsletter articles and asked members for input.

**AUDIENCE**

Past Trustee Dan Shanahan welcomed Jarzembowski and thanked the Board for the past 4 years.

There being no further business, **Motion by Roerig/Wright to adjourn at 8:25 p.m.** Motion carried unanimously.

Jane Wright, Township Clerk