

**SAUGATUCK TOWNSHIP
PUBLIC HEARING AND REGULAR BOARD MEETING
JUNE 1, 2005**

A regular meeting of the Saugatuck Township Board was held on June 1, 2005 at the Township Hall. The meeting was called to order by Supervisor Gudith, and led in the Pledge of Allegiance at 7:00 p.m.

Present: Henry Gudith, Jane Wright, Pat Knikelbine, Chris Roerig and Damien Jarzembowski.

Absent: None.

Also Present: Manager Phil Quade.

PUBLIC HEARING ON THE 2005/2006 PROPOSED BUDGET

Gudith declared the public hearing for the purpose of reviewing the 2005/2006 proposed budget open for public comment or questions. Having none, Gudith asked the Board for any comments or questions. Board reviewed the budget in detail with all questions answered. Gudith declared the public hearing closed at 7:20.

AUDIENCE

- A. Michelle and Michael Shaw, representing Concerned Citizens for Saugatuck Dunes State Park, presented the Township with a signed, framed, artistic map of the Saugatuck Dunes State Park and the surrounding areas to show their appreciation and offer support for the efforts of the Township in the potential purchase of the Denison property north of the river.
- B. County Commissioner Randy Brink reported \$185/day is received per out-of-county youth housed in the County's youth home, a question posed during the last meeting.
- C. Phil Miller, member of Save Our Shoreline, reported admirable comments have been spoken in the community towards the tree cutting moratorium.

ADDITIONS TO AGENDA

Roerig asked to add under *New Business, Item E*. Approve Culvert Replacement on 135th Ave.

APPROVAL OF MINUTES

Roerig requested to include under *Budget Amendments* a final sentence "\$35,000 was for past legal fees from the Wolters Realty appeal." **Motion by Gudith/Roerig to approve the minutes of 5/4/05 as amended.** Carried unanimously.

BILLS

Wright submitted additional bills received after packets were sent out. **Motion by Wright/Knikelbine to accept total expenditures of \$29,621.11.** Carried unanimously.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

- A. Personnel Policy. Gudith presented the policy with revisions as requested by the Board. Roerig noted an issue regarding employees who qualify for retirement

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benefits. Board discussion took place and additional revisions were made. **Motion by Gudith/Wright to adopt the 2005 Personnel Policy and Handbook as amended.** Roerig requested the Clerk issue the handbooks and maintain employee acknowledgements of receipt for all current and future employees. Motion carried unanimously.

- B. Newspaper of Record. Wright presented additional information comparing The Commercial Record to The Local Observer noting the most obvious difference is the fact that The Commercial Record is a local business with an office in the Township. **Motion by Gudith/Jarzembowski to keep The Commercial Record as the Township's newspaper of record.** Carried unanimously.

NEW BUSINESS

- A. 2004/2005 Budget Amendments. Quade presented budget amendments to allow for additional expenditures in the General Fund of \$16,500 to be taken from Fund Balance. Board reviewed the proposed amendments. **Motion by Roerig/Knikelbine to approve the budget amendments as presented.** Carried unanimously.
- B. Adopt 2005/2006 Budget. **Resolution offered by Gudith and supported by Knikelbine to adopt the 2005/2006 Elected Officials Salary Resolution as presented.** Board unanimously voted yes and the resolution was declared adopted. **Resolution offered by Gudith and supported by Wright to adopt the 2005/2006 General Appropriations Act as presented.** Board discussed the budget is supported by a 0.4900 property tax millage that is the lowest tax millage in the County, and with the loss of Douglas taxpayers other revenue will be necessary or a draw from Fund Balance will be required. Board unanimously voted yes to adopt the 2005/2006 budget and the resolution was declared adopted.
- C. Resolution to Adopt the 2000 International Fire Code. Wright explained Fire Chief John Blok required the Township adopt the code by resolution for fire code compliance. **Resolution offered by Knikelbine and supported by Gudith to adopt the 2000 Edition of the International Fire Code as published by the International Code Council.** Board unanimously voted yes and the resolution was declared adopted.
- D. Resolution for Sewer Rate Change. Quade explained KLSWA is asking for a rate change in the sewer commodity charge from \$1.70/1000 gallons to \$2.00/1000 gallons, citing a loss of revenue due to the closing of Rich Products and decrease of use by Haworth as major factors for the rate increase. **Resolution offered by Roerig and supported by Wright to adopt the Sewer Rate Change Resolution as presented.** Board unanimously voted yes and the resolution was declared adopted.
- E. Culvert Replacement on 135th Ave. Quade reported the County Highway Engineer has determined a culvert needs to be replaced before resurfacing can be done on the section of 135th east of 65th at an estimated share of \$21,600. Roerig stated estimates for road repairs were higher than what the bids are coming in at, and the Road Fund should have enough money to cover the additional cost of the

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culvert. **Motion by Roerig/Gudith to issue a work order to replace the culvert on 135th Avenue.** Carried unanimously.

COMMITTEE REPORTS

- A. Planning Commission. Jarzembowski reported on the May meetings.
- B. Road Commission. No Report.
- C. Interurban. No Report.
- D. Fire Authority. Wright reported the Fire Authority Budget Hearing will be held June 13th at 7:30 and the budget is based on a property tax millage of 1.2932, a decrease over current year. She also reported on capital outlay purchases approved for the current budget.
- E. Web Site and Newsletter Updates. No Report.

AUDIENCE

Knikelbine took the opportunity to announce Township Clean-Up Day is scheduled for Saturday, June 11th from 9:00 to 1:00 at the end of 134th by the Nextel tower.

There being no further business, **Motion by Gudith/Roerig to adjourn at 8:15 p.m.**
Motion carried unanimously.

Jane Wright, CMC
Township Clerk