

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, JULY 5, 2006, 7:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Clerk Wright called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

**Members present:** Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, Trustee Damien Jarzembowski, Deputy Supervisor Bill Wester.

**Members absent:** None.

Public comment began with Al Lyon, Library Representative. He explained they are trying to buy the lot and building next to the library and will be asking the voters to approve a 0.1000 mill for 10 years in the November election to fund the purchase. Andrew Leach spoke in support of Bill Wester for the Supervisor's position. Having no further comments, public comment ended at 7:10 p.m.

Wright brought the consent agenda to the floor for approval with 2 additions to "Correspondence", Roerig requested 1 addition to "New Business":

- A. Accounts Payable
  - i. ALLEGAN CO EQUALIZATION through VAN TIL'S GREENHSE  
Total to be paid \$8,738.58
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. June 7, 2006 Regular Township Board Meeting

**Motion by Knikelbine, seconded by Roerig to approve the agenda as amended,** Carried unanimously.

**Correspondence:**

- A. Fireworks Fund, Request for Donation. Wright stated the committee is asking for donations to help pay for 4<sup>th</sup> of July fireworks. **Motion by Roerig, seconded by Wright to donate \$500 for 4<sup>th</sup> of July celebrations.** Jarzembowski stated he would like to donate \$1000. Roerig stated he would like to maintain the same level of funding as the past. Motion carried unanimously.
- B. Tedd Oyler, Letter of Support. Wright summarized the letter which supported Bill Wester for the Supervisor's position.
- C. Riverside Farm, Letter of Opposition. Wright summarized the letter in which author Michael Allen stated opposition to the proposed non-motorized trail and offered two alternate routes that would re-direct the trail away from his family's property.

**Unfinished Business:**

- A. Appointment of Expiring Commission Members. **Motion by Roerig, seconded by Jarzembowski to appoint Deputy Supervisor Bill Wester as Township Supervisor.** Wright asked if Wester had available time for the position, he responded yes. Jarzembowski read the

statutory duties of the Supervisor's position. Motion to appoint Wester passed 3 to 1 with Knikelbine voting against the motion. **Motion by Knikelbine, seconded by Wright to appoint Brent VanOss to the Planning Commission.** Jarzembowski stated he would like to see him in another position. Board discussion ensued. Roerig indicated he would vote for a different individual, but would support VanOss for a position on the Zoning Board of Appeals. Additional discussion took place. Wright called the question and the motion to appoint VanOss was split with Wright/Knikelbine voting in favor and Roerig/Jarzembowski voting against. Wright noted split decisions are denied and the motion failed. **Motion by Wright, seconded by Roerig to re-appoint Sandra Rausch to the Planning Commission.** Carried unanimously. Discussion as to when Wester could start voting. Wright noted he needs to be sworn in. **Motion by Roerig, seconded by Jarzembowski to temporarily adjourn and swear Wester in as Township Supervisor.** Motion carried unanimously and the meeting was temporarily adjourned at 7:29 p.m. Meeting was re-convened at 7:32 p.m. with Supervisor Wester chairing the meeting. Wester noted a second planning commissioner still needed to be appointed. **Motion by Roerig, seconded by Jarzembowski to appoint Larry Edris to the Planning Commission.** Roerig stated Edris impressed him with his knowledge of the zoning. Board discussion ensued. Motion carried 3 to 2 with Wright/Knikelbine voting against the motion. Wester brought the next appointment to the Board, noting one position on the ZBA had expired. Roerig asked if Brent VanOss would be interested in an alternate position, as Chair Tedd Oyler was interested in being re-appointed. Jarzembowski stated VanOss would consider any position. Discussion ensued. **Motion by Roerig, seconded by Jarzembowski to re-appoint Tedd Oyler to the Zoning Board of Appeals.** Roerig suggested if Wester finds the Supervisor's position time-consuming he consider stepping down as a ZBA member and allow Brent VanOss to assume his position. Board discussion ensued. Wright called the question and the motion carried unanimously. Wester brought the next appointment to the Board, noting both alternate positions on the ZBA expired. **Motion by Jarzembowski, seconded by Roerig to appoint Brent VanOss as an alternate member to the Zoning Board of Appeals.** Carried unanimously. **Motion by Wright, seconded by Knikelbine to re-appoint Shawn Powers as an alternate member to the Zoning Board of Appeals.** Carried unanimously. Wester brought the final appointment to the Board, noting the one position on the Fire Board had expired. **Motion by Roerig, seconded by Wright to re-appoint Reggie Smith to the Fire Board.** Carried unanimously. Roerig wished to publicly thank all the individuals who came forward with interest in the positions.

B. PC Return of Sections 14-16 Unchanged. Roerig asked if we were clear with our reasons to return the sections to the Planning Commission. Wright stated yes, we asked them to separate the three sections and not to return the accessory dwelling unit as enforcement of the ordinance would be unreasonable. She added the Commission did not agree with the Board's concerns and returned the three unchanged. PC Chair Jim Hansen was present and indicated the commissioners felt ADU's needed to be addressed. **Motion by Wright, seconded by Knikelbine to deny sections 14-16 and send the ordinances on for re-codification.** Roerig noted the problem with ADU's is controlling principal residence exemptions and monitoring residents. Board discussion took place. Motion carried unanimously.

#### **New Business:**

- A. Siegfried Crandall bid for Annual Audit. Wright stated the firm has performed the annual audit in the past and are well regarded for municipal auditing. **Motion by Wright, seconded by Knikelbine to approve the audit firm Siegfried Crandall to perform the 2005/2006 annual audit for an amount not to exceed \$8,000.** Carried unanimously.

- B. Proposed Electronic Communications Policy. Roerig presented a policy MTA recommended for adoption, stating this brings control to emails sent by board members to ensure there is no violations to the Open Meetings Act. **Motion by Roerig, seconded by Jarzembowski to adopt the Electronic Communications Policy as submitted.** Carried unanimously.
- C. Review of Annual Business License Fees. Wester reported home occupations are required to pay a \$50 annual license fee, while a few specific businesses are required to pay \$25 annually and other businesses have no license fee at all. He added this is not intended to be an income generator, but we may need to review the fees to become consistent with others in the area. Board discussion took place and it was agreed to look into it further. Wester agreed to report back to the board next meeting.
- D. 62<sup>nd</sup> and 126<sup>th</sup> Ave Activity. Roerig reported the land owner has moved in a single-wide trailer for migrate worker housing and wanted to know how this is allowable. Wester reported Zoning Administrator Al Ellingsen is verifying with the township attorney if this situation is controlled by the right to farm act and supersedes township authority. Discussion took place and Roerig requested Wester to report back.

**Committee Reports:**

- A. Planning Commission. Jarzembowski updated board on recent development.
- B. Road Commission. Roerig reported on the Old Allegan Road meeting.
- C. Interurban. No report.
- D. Fire Authority. Wright stated the Fire Board will be holding their July meetings the 3<sup>rd</sup> and 5<sup>th</sup> Mondays, and fiscal year end purchases included hydrant fittings, adapters, and a hose bridge.
- E. Website & Newsletter Update. Wright noted the website has been updated with a map of the proposed non-motorized trail under breaking news.

Public comment was offered. Jim Hansen, Sandra Rausch, and Gerrit Sturrus spoke to the Board, and Jarzembowski noted an external wood burning furnace is in use on Old Allegan Rd.

There being no further business it was **Moved by Wright, seconded by Roerig to adjourn at 8:25 p.m.** Carried unanimously.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Wester, Township Deputy Supervisor

\_\_\_\_\_  
Date