

**SAUGATUCK TOWNSHIP BOARD
REGULAR MEETING**

**WEDNESDAY, NOVEMBER 5, 2008, 7:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 7:00 p.m. and led in the Pledge of Allegiance.

Members present: Supervisor Bill Wester, Treasurer Pat Knikelbine, and Trustee Chris Roerig.

Members absent excused: Trustee Damien Jarzembowski, Clerk Jane Wright.

Wester opened the regular meeting and asked for public comments. Debrah Matthai of 6936 Hickory Lane read and submitted a letter referring to *Item A. of Correspondence* being the request to waive application review fees for Jet Construction Development, LLC. She was not in favor of board action waiving the fees for Jet Construction Development, LLC. Hearing no further public comment, Wester closed public comment portion of the meeting.

Approval of Agenda: Wester asked for any additions, deletions, or removal of items from the consent agenda and supplied a revised edition of the *Cost Recovery Ordinance* for *Item A. of New Business*. The new version of the ordinance would replace the old. Wester made the above mentioned change to the consent agenda and upon hearing no further requests, brought the consent agenda to the floor for approval.

- A. Accounts Payable
 - i. A.D. BOS through XTREME CLEANING
Total to be paid \$264,364.89
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. October 1, 2008 Regular Board Meeting
- D. Quarterly Financial Review

Motion by Wester, seconded by Knikelbine to approve the agenda as amended. Carried unanimously.

Correspondence:

- A. Jet Construction, Request to waive application review fees. Board discussion took place with Wester and Roerig requesting official comment from the Zoning Administrator. Roerig asked that all future requests be commented upon by the Zoning Administrator prior to board review. Knikelbine requested a review of the bills pertaining to the application. **Motion by Wester, seconded by Roerig to table the request to waive application review fees for Jet Construction Development, LLC.** Carried unanimously.
- B. Ponderosa Nursery, Proposal for holiday decorations. Knikelbine presented a proposal from Ponderosa Nursery for decorating the Township Hall with holiday garland, lights, and bows. She noted prior years of favorable service. **Motion by Knikelbine, seconded by Roerig to approve the Ponderosa Nursery proposal in the amount of \$263.93.** Carried unanimously.

Unfinished Business:

- A. Ad Hoc Kalamazoo Harbor Master Plan Committee appointments. Wester and Roerig suggested that a more complete Township Board be present to select new members to the committee. Wester supplied Knikelbine and Roerig with a work sheet listing each candidate by name with subjective

pros and cons. **Motion by Wester, seconded by Roerig to table appointments to the Ad-Hoc Kalamazoo Harbor Master Plan Committee.** Carried unanimously.

- B. Termination of Mechanical Inspector, Jerry Holwerda. Termination request was rescinded and **noted** on the public record.

New Business:

- A. Request to adopt Cost Recovery Ordinance. Wester presented the ordinance and Roerig voiced concerns of costs to taxpayers. Wester requested more information pursuant to Roerig's concerns. **Motion by Wester, seconded by Roerig to table request to adopt Ordinance #2008-05, Cost Recovery Ordinance pending more information regarding costs to taxpayers.** Carried unanimously.
- B. Interurban Board Term Expiration. Knikelbine requested a re-appointment to the Interurban Board. **Motion by Roerig, seconded by Wester to re-appoint Pat Knikelbine to the Interurban Board for an additional 4 year term.** Carried unanimously.
- C. 5 Year Parks Plan Update. Aaron Sheridan, Saugatuck Township Administrative Assistant, presented the updated 5 Year Saugatuck Douglas Area Parks and Recreation Plan. He stated the plan has been reviewed by the ad-hoc plan committee and the Township Parks Commission, adding a resolution of the Board adopting the plan is required in order for the plan to be submitted to the State of Michigan. **Motion by Wester, seconded by Knikelbine to adopt Resolution #2008-04 supporting the 5 Year Saugatuck Douglas Area Parks Plan.** Carried unanimously. **Roll Call Vote, Pat-Yea, Chris-Yea, Bill-Yea**

Committee Reports:

- A. Planning Commission. No report.
- B. Road Commission. Roerig reported on a meeting with the Lakeshore Drive residents regarding access routes for emergency response to the South portion of Lakeshore Drive. Roerig cited a concern that Lakeshore Drive may no longer be classified by the federal government as a highway if the dead ends are not repaired. Such classification would disqualify it for future federal aid.
- C. Interurban. Knikelbine reported ridership down 3.7% in October with a total of 4133. Free rides were offered during special hours for Halloween, October 25th from 7 p.m. to 2 a.m. 416 riders were reported during these hours. New officers have been elected.
- D. Fire Authority. No report.
- E. Supervisors Report. Wester and Roerig are continuing talks with the Nature Conservancy regarding the Denison property.
- F. County Commissioner Report. Terry Burns updated Board on various County issues, including farm equipment vehicular crashes, revenue sharing, and the Allegan County Department of Senior and Veteran Services at the phone number (269)673-3333.

Public comment was offered. Hearing none, public comment was closed.

Wester stated having no further business to come before the board we stand adjourned. Meeting was adjourned at 7:41 p.m.

Aaron Sheridan, Recording Secretary

Date

Bill Wester, Township Supervisor

Date