

**SAUGATUCK TOWNSHIP BOARD
REGULAR MEETING**

**WEDNESDAY, JULY 1, 2009, 6:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Members present: Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Jim Hanson.

Members absent: None.

Also present: Attorney Ron Bultje.

Approval of Agenda: Wester asked for any additions, deletions, or removal of items from the consent agenda, and Wright presented additional bills in the amount of \$684.81. Hanson requested to add under *New Business: Item E. Planning Commissioner Term Renewals*. Hearing no further changes, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
 - i. ACCIDENT FUND through SISTERS IN INK
Total to be paid \$12,437.12
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. June 3, 2009 Regular Board Meeting
 - ii. June 22, 2009 Special Joint Meeting with Planning Commission

Motion by Wright seconded by Roerig, to approve the agenda as amended. Carried unanimously.

Special Tribute: State Senator Patty Birkholz and State Representative Bob Genetski presented past Trustee Damien Jarzembowski a certificate of appreciation for his service to the community. Supervisor Wester presented Jarzembowski with a fleece pullover and thanked him for his service.

Calling of Closed Session: Attorney Bultje was present and there was a **Motion by Roerig, seconded by Wright to go into closed session to receive guidance from the attorney regarding ongoing litigation.**

Roll call vote: Roerig-yes, Knikelbine-yes, Wright-yes, Hanson-yes, Wester-yes. Motion carried unanimously and the Board went into closed session at 6:08. Regular meeting was reconvened at 6:23.

Correspondence:

- A. Fireworks Fund, Request for Contribution. Wright read the memo from Rob Joon, Chair of the Fireworks Fund Committee, asking for 4th of July contributions. She stated the Township has previously donated \$500. **Motion by Wright, seconded by Knikelbine to approve a donation in the amount of \$500 to the Fireworks Fund Committee to be used for 4th of July fireworks.** Carried unanimously.

Unfinished Business:

- A. Planning Commission Vacancy. Hanson thanked both Maggie Conklin and Herb Bills for their presence in the audience and interest in the appointment. He noted the majority of current commissioners reside south of the river and suggested the vacancy allows an opportunity for an individual from north of the river and therefore supported the appointment of Maggie Conklin. Roerig noted Conklin has spent a lot of time becoming engaged in government running for Trustee, sitting on the Parks Commission, and now looking at this appointment for Planning Commissioner. He gave his support to Conklin. Knikelbine noted there currently are 3 of 7 commissioners that live on Lake Shore Drive and Herb Bills would make 4. She did not favor having the commission so lopsided. Wright stated she would like to see another woman on the commission. **Motion by Wester, seconded by Knikelbine to appoint Maggie Conklin to the Planning Commission.** Carried unanimously.

New Business:

- A. Planning Commission Establishment Ordinance. Hanson reported the state passed a Planning Enabling Act that now requires an ordinance confirming the establishment of a Planning Commission. He presented the required ordinance language. **Motion by Hanson, seconded by Knikelbine to adopt Ordinance 2009-4 Planning Commission Establishment Ordinance as presented.** Carried unanimously.
- B. 2010 Road Work Order. Roerig stated the work order is to rebuild and pave 134th Ave. from 63rd St. west to I-196, and Gleason Rd. from 134th Ave. to Old Allegan Rd. next spring. Wright confirmed there will be monies available for the project. Roerig added this works toward achieving the goal of paving all roads residents want paved within the township. **Motion by Roerig, seconded by Wright to approve the 2010 work order as presented.** Carried unanimously.
- C. Whispering Waters Condominium, community drain field. Wright stated MDEQ regulations allow for community drain fields, but require the local jurisdiction to consider or deny a resolution declaring they would assume responsibility for the operation and maintenance of the drain field. She added the township has taken the policy to deny such requests. **Motion by Wright, seconded by Wester to deny the request for a resolution assuming financial responsibility for the Whispering Waters Condominium community drain field.** Roerig stated if we were to assume responsibility a bond would be required but asked if the township could require a bond anyway. Wright will investigate.
- D. Jet Construction, request for review fee credit. Wright stated we invoiced Jet Construction for review fees associated to his site condominium review and he is objecting to \$182. Discussion took place and there was a **Motion by Roerig, seconded by Knikelbine to accept the recommendation to refund \$182 to Jet Construction.** Motion carried 4 to 1 with Wester voting against the motion.
- E. PC Term Renewals. Hanson stated two commissioners, Sandy Rausch and Larry Edris, terms are up for renewal and recommended their re-appointment to a new 3 year term. **Motion by Wester, seconded by Hanson to re-appoint Sandy Rausch and Larry Edris to a new 3 year term on the Planning Commission.** Knikelbine asked if the re-appointment is approved when would there be another opportunity to introduce a new member. Wright verified 2 terms expire each year. Wester stated there already has been a fair amount of new people appointed to the boards and commissions. Hanson commented both members contribute to the commission and would not recommend their re-appointment if they did not take the position sincerely. Motion carried unanimously.

Committee Reports:

- A. Planning Commission. Hanson reported modifying the site plan approval for the City of Saugatuck's public works garage by removing some new tree plantings, and an informal review of an expanded Mac's Landing Veterinary Clinic.
- B. Road Commission. Roerig gave kudos to the Allegan County Road Commission on the design and function of the new culvert on Lake Shore Dr. in the fact that it held up well against the recent extreme weather and substantial water flow.
- C. Interurban. Knikelbine reported ridership is up, and they adopted a non-discrimination resolution.
- D. Fire Authority. Wright stated the department just took delivery of the new Heavy Rescue Truck.
- E. Supervisors Report. No report.
- F. County Commissioner Report. No report.

Public comment was offered. Steve Hutchins, Saugatuck School Board President, introduced Rolf Timmerman, newly hired Superintendent. Al Kercinik, representing the Pheasant Woods Association, thanked Wester and ZA Ellingsen for their assistance in addressing the association's drainage issues. He asked if the township had a blight ordinance forcing maintenance to abandoned homes. Wester stated not unless it becomes a dangerous building. Kercinik asked when Gleason Rd. is rebuilt if the Road Commission would install drainage culverts. Roerig stated they would build to County standards which includes such culverts and ditches. Hearing no further comments, public comment was closed.

Wester stated having no further business to come before the board we stand adjourned. Meeting was adjourned at 7:12 p.m.

Jane Wright, CMC, Township Clerk

Date