

**SAUGATUCK TOWNSHIP BOARD
REGULAR MEETING**

**WEDNESDAY, DECEMBER 2, 2009, 6:00 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

Members present: Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Jim Hanson.

Members absent: None.

Public Comment: None.

Approval of Agenda: Wester asked for any additions, deletions, or removal of items from the consent agenda. Wright asked to add under New Business, *Item D. Christmas Bonuses*. Wright also presented additional bills for a total to be approved of \$21,455.74. Wester asked to add under Unfinished Business, *Item A. Workshop for Salary Adjustment*. Hearing no further changes, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
 - i. BS&A SOFTWARE through QWEST BUSINESS
Total to be paid \$21,455.74
 - ii. Checks issued to be post-audited
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
 - i. October 28, 2009 Special Joint PC/Board Meeting
 - ii. November 4, 2009 Regular Board Meeting

Motion by Knikelbine seconded by Wright, to approve the agenda as amended. Carried unanimously.

Correspondence: None.

Unfinished Business:

- A. Wester stated the Board needs to address a proposed salary adjustment by Manager Quade, and suggested the Board meet for a workshop meeting on a Saturday in January. Board agreed to meet Saturday, January 9, 2010 at 10:00 a.m. and to invite Quade and Administrative Assistant Aaron Sheridan to attend.

New Business:

- A. Jason Brinks, Request for Automotive Wholesale License. Wester stated the Zoning Administrator has already given zoning approval for the license request and that Brinks would not be handling any vehicles on the premises. He stated the license only allows for dealer to dealer transactions and the vehicles will be stored at auction houses or the dealership facility the vehicle is being sold to. **Motion by Wester, seconded by Knikelbine to grant the Municipality Approval for a Class W – Automotive Wholesaler license as requested.** Motion carried unanimously.

- B. JJR, Harbor Grant Application Proposal. Roerig verified the Board already committed \$2,000 for the grant application. Wright stated the proposal came in with a cost higher than expected and a full one-third share would be \$2,500. Board discussion took place as to how much money the Township would be able to afford to contribute for harbor maintenance, but agreed to an additional \$500 with a budget amendment review before the end of the fiscal year for secretarial expenses. **Motion by Wester, seconded by Hanson to approve an additional \$500 for the Harbor Commission general ledger line item to be used for the grant writing expense as proposed by JJR.** Motion carried unanimously.
- C. Proposed Cemetery Regulations Amendment Ordinance. Board noted the ordinance addresses previous concerns regarding the Cemetery Regulations and has been reviewed by the attorney. **Motion by Wright, seconded by Wester to adopt the Cemetery Amendment Ordinance as presented.** Roll call vote: Roerig-yes, Wright-yes, Knikelbine-yes, Hanson-yes, Wester-yes. Ordinance declared adopted 5-0.
- D. Christmas Bonuses. Wright stated in the past we have always allowed \$100 for full-time employees and \$50 for part-time employees adding we have 4 full-time, and 1 part-time employee. **Motion by Wright, seconded by Knikelbine to approve Christmas bonuses as presented.** Carried unanimously.

Committee Reports:

- A. Planning Commission. Hanson reported meeting November 23rd when they discussed R4 and related issues. They chose not to address any changes at that time per a land owner's request. He stated the commission discussed the critical dunes expansion and will hold an advisory public hearing on the subject. The meeting concluded with on-going discussions of a wind energy ordinance.
- B. Road Commission. Roerig reported the Clearbrook culvert is still being reviewed by the Department of Fisheries and should be approved sometime this winter with blacktopping in Spring.
- C. Interurban. Knikelbine reported the approved Thanksgiving gift certificates and Christmas bonuses and party. She added ridership was down in October 12%.
- D. Fire Authority. Wright stated they have some new lights in the parking lot and will be sending another employee to inspector school to have 2 Fire Inspectors. Roerig stated they will need 2 inspectors to keep up with all the new city ordinances on rental properties.
- E. Supervisors Report. Wester stated he met with the Douglas Mayor and will meet again after the first of the year to discuss cemetery participation. He also met with McClendon's attorney Neumer to discuss the tax tribunal lawsuit. Hanson was present during that meeting and updated the board on the settlement discussion. Board discussed the cost to date and estimated future costs of the lawsuit. Discussion took place as to the possibility of asking the voters to renew the general operating millage and board agreed to consider that further.
- F. State Legislative Report. Bob Genetski presented a tribute to Lori Collins for her volunteer work at the township dog park. He then updated everyone with the State budget work.

Public comment was offered. Gerrit Sturrus asked about the consolidated government study and discussion took place with board agreeing consolidation of city services might make more sense than involving the township. Hearing no further comments, public comment was closed.

Wester stated having no further business to come before the board we stand adjourned. Meeting was adjourned at 7:25 p.m.

Jane Wright, CMC, Township Clerk

Date