

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, JANUARY 6, 2010, 6:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

**Members present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig, and Trustee Jim Hanson.

**Members absent:** None.

**Also present:** Administrative Assistant Aaron Sheridan.

**Public Comment:** Judge Baillargeon from the Allegan County District Court stated he is keeping residents apprised with different programs he is involved with including court in school, mental health court, and a committee with the Sheriff department to recognize their 175<sup>th</sup> anniversary. Dayle Harrison, 3108 62<sup>nd</sup> St stated there is talk of a millage increase and suggested limiting the millage request to ½ or 1 mill for a short time such as 1 year.

**Approval of Agenda:** Wester asked for any additions, deletions, or removal of items from the consent agenda and he requested to add under New Business, *Item E. 2009 Building Permit Summary*. Wright also presented additional bills for a total to be approved of \$5,661.24. Hearing no further changes, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. ALLEGAN CO TREASURER through WE THE PEOPLE FLAG CO.  
Total to be paid \$5,661.24
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. December 2, 2009 Regular Board Meeting

**Motion by Roerig seconded by Wester, to approve the agenda as amended.** Carried unanimously.

**Correspondence:** None.

**Unfinished Business:** None.

**New Business:**

- A. Discussion on Liquor Control License Revenue. Wester asked Sheridan to explain the issue. Sheridan reported the State of Michigan is tightening their reporting requirements to enforce the provisions of the Liquor Control Act regulating the sale of alcohol. He suggested due to the heightened requirements the Township consider turning over the revenue and reporting requirements to the County. Board discussion took place and it was asked if the Michigan State Police could perform the reporting. **Motion by Wester, seconded by Hanson to postpone the decision on who would perform the Liquor Control reporting until the February meeting when additional information can be submitted for consideration.** Motion carried unanimously.

- B. Cemetery Maintenance Contract. Wester presented a contract to renew landscaping maintenance services to both cemeteries and asked if we should let the contract out for bids. Board discussion took place with several noting the previous good service received from Sessions Lawn Care, but recognized the benefit of opening up the contract to other providers for bidding purposes. **Motion by Wester, seconded by Hanson directing Sheridan to create a request for proposal for cemetery maintenance purposes and publish the notice in the township's newspaper of record.** Motion carried unanimously.
- C. Proposed Motions to Modify Cemetery Care of Lots Policy and Fee Schedule. Sheridan explained the previous written policy does not cover all the usual situations and recommended establishing a more thorough official policy book and incorporate the proposed suggestions. **Motion by Wester, seconded by Wright to adopt the Cemetery Standards, Rules and Regulations as submitted.** Motion carried unanimously. **Motion by Wester, seconded by Knikelbine to adopt the Cemetery Fee Schedule as submitted.** Motion carried unanimously.
- D. SPS Request to Collect Summer Taxes. Knikelbine stated the memorandum of agreement allows for \$3.27/parcel to be paid by Saugatuck Public Schools to cover the cost of collecting ½ of their annual tax revenue in the summer. **Motion by Knikelbine, seconded by Wright to adopt the Memorandum of Agreement with Saugatuck Public Schools to collect 2010 summer taxes as presented.** Motion carried unanimously.
- E. 2009 Building Permit Summary. Wester stated this is for informational purposes only but noted there were only 57 permits issued in 2009 as opposed to 74 in 2008.

**Committee Reports:**

- A. Planning Commission. Hanson reported the site plan for Pine Trail Camp was forwarded to the ZBA and further work on the wind energy ordinance has been done with final language coming soon.
- B. Road Commission. No report.
- C. Interurban. Knikelbine reported ridership was up in November and they approved the Director to attend a 2 day workshop.
- D. Fire Authority. Wright stated they have started the process to separate their retirement account from the township.
- E. Supervisors Report. No report.
- F. County Commissioner Report. Terry Burns stated the county has purchased the old Haworth building in Allegan for the new jail site.

Public comment was offered. Hearing none, public comment was closed.

**Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 7:04 p.m.

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Jane Wright, CMC, Township Clerk

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Date