

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, NOVEMBER 3, 2010, 6:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

**Members Present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Chris Roerig, and Trustee Jim Hanson.

**Members Absent:** None.

**Also Present:** Manager Phil Quade.

**Public Comment:** Public comment was offered, hearing none public comment was closed.

**Approval of Agenda:** Wright presented additional bills received. Having no further changes, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. ALLEGAN CO TREASURER through W MI LASER  
Total to be paid \$23,354.62
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. October 6, 2010 Regular Board Meeting
  - ii. October 25, 2010 Special Board Meeting
- D. Quarterly Review of Financial Statements

**Motion by Hanson seconded by Wester to approve the agenda as amended.** Carried unanimously.

**Correspondence:**

- A. Kalamazoo Harbor Master Plan Committee. Hanson reported the committee is asking the three municipalities to allow earmarked funds be used for purposes associated with forming an authority. Wright established the Board previously stated earmarked funds are available at the discretion of the committee and no further action is required.

**Unfinished Business:**

- A. Proposed Resolution Concerning Critical Dune Extension. Wester stated under the advice of our attorney this item should be tabled indefinitely. Wright gave her support to act on the resolution and allow the State to proceed. Hanson stated until something changes in the ongoing litigation negotiations, tabling the issue indefinitely is a good idea. **Motion by Roerig seconded by Knikelbine to table the proposed resolution indefinitely.** Motion carried 4 to 1 with Wright voting in opposition.
- B. Proposed Supervisor's Letter of Support for Saugatuck-South Haven Bike Path. Wester read a letter giving support to the theory of a bike path without committing the Township to funds and asking them to utilize the complete non-motorized trail within the township.

**New Business:**

- A. Proposed Resolution to Partially Vacate Sewer Bond Assessments. Quade stated development within the sewer special assessment district exceeded expectations and will allow for an early pay off of the bond. He noted conversations with an attorney specializing in bonding offered an alternative to early pay off. Quade suggested a fair way to deal with the excess assessment is to continue to pay the bond but refund a portion of the assessment to current property owners and offered the resolution as presented by the attorney. Wright stated she the verified the numbers as correct. **Motion by Roerig, seconded by Hanson to adopt the resolution to partially vacate the sewer special assessment roll as presented.** Motion carried unanimously.
- B. Holiday Lighting. Wester stated every year we put holiday lighting up on the building at a cost of approximately \$300 and looking the pocketbook we might consider cancelling that service. Board discussion took place and it was agreed to discontinue the holiday lighting contract.
- C. Interurban Board Representative Appointment. Wester asked if Manager Quade is interested in continuing on the Board for an additional 4 years. He stated he would take the appointment. **Motion by Wester, seconded by Wright to appoint Township Manager Quade to a new 4 year term on the Interurban Board.** Carried unanimously.
- D. 2011 Poverty Guidelines. Wright stated we are required to adopt new poverty guidelines on an annual basis and have previously adhered to the Federal Poverty Guidelines. **Motion by Wright, seconded by Knikelbine to adopt the 2011 Federal Poverty Guidelines for 2011 Saugatuck Township poverty exemptions.** Carried unanimously.
- E. Recycling Program Proposed 2011-2015 Contract Renewal. Wester verified the cost per taxpayer remains \$25/year. Wright noted the new facility can handle all approved materials co-mingled in one container. Knikelbine verified the contract does allow for early termination. **Motion by Wester, seconded by Knikelbine to accept the recycling program contract renewal as proposed.** Motion carried unanimously.

**Committee Reports:**

- A. Planning Commission. Hanson reported continued work on the WET ordinance.
- B. Road Commission. Roerig reported 2011 work orders will be limited to resurfacing only.
- C. Interurban. Knikelbine reported an all time high of 58,000 riders for fiscal year end 9/30/2010.
- D. Fire Authority. No Report.
- E. Supervisor's Report. No Report.
- F. County Commissioner's Report. Burns updated audience on current county issues.

Public comment was offered at 6:40 p.m. and comments were received until 6:50 p.m.

**Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 6:50 p.m.

---

Jane Wright, CMC; Township Clerk

---

Date