

**SAUGATUCK TOWNSHIP BOARD  
REGULAR MEETING**

**WEDNESDAY, NOVEMBER 7, 2012, 6:00 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Supervisor Wester called the meeting to order at 6:00 p.m. and led in the Pledge of Allegiance.

**Members Present:** Supervisor Bill Wester, Clerk Jane Wright, Treasurer Pat Knikelbine, Trustee Chris Roerig and Trustee Jim Hanson.

**Members Absent:** None.

**Approval of Agenda:** Wester asked for any additions or deletions to the agenda, or changes to the consent agenda. Hanson requested to add under *Unfinished Business, Item B. Insurance Discussion* and under *New Business, Item B. Employee Transition*. Hearing no further changes, Wester brought the consent agenda to the floor for approval.

- A. Accounts Payable
  - i. ALLEGAN CO ROAD COMMSSN through WEST MI LASER  
Total to be paid \$22,350.97
  - ii. Checks issued to be post-audited  
(check register attached)
- B. Payroll (check register attached)
- C. Approval of Minutes
  - i. October 3, 2012 Regular Board Meeting
- D. Quarterly Financial Review

**Motion by Roerig seconded by Knikelbine to approve the agenda as amended.** Carried 5 to 0.

**Correspondence:**

- A. .Delayed

**Unfinished Business:**

- A. STFD Proposed Restated Rules & Bylaws. Wester asked Manager Quade on guidance, Quade stated he with the change in board members, that both the current Board and new Board will receive all the correspondence as well as the cemetery information also. Then the new Board can be involved. Hanson reminded Quade that the Supervisor was directed to follow up with Cities of Saugatuck and Douglas to work on the proposed Rules and Bylaws. Wright asked Wester if any contact was made with the Mayors of Saugatuck and Douglas. Wester Stated that with the change in Saugatuck and Douglas Mayors he was waiting until the new Mayors were seated to make contact. Wester stated that he would ask Quade to help facilitate contact as soon as possible.
- B. Insurance Discussion. Hanson stated Quade filled out a questionnaire for more insurance coverage. Hanson stated the new Board would review insurance needs at the time the new budget was adopted. Quade stated he would like to review insurance needs at that time and receive bids. Indexing system was discussed. Hanson thanked Quade.

**New Business:**

- A. Resolution 2012-10, Adoption of the IFC 2012 Edition. Clerk Wright explained that the Fire Inspector, Lori Nash asked the Cities and Township to adopt the 2012 Edition of the International Fire Code. Motion to adopt by Hanson, seconded by Knikelbine. Resolution adopted by roll call vote. Wester, Roerig, Hanson, Wright, Knikelbine voting yes.
- B. Orderly transition of Township Government. Transition to include additional salary for training new Clerk. Clerk Wright discussed temporary funding of Brad Rudich's salary alongside Clerk's salary for training period until Rudich is sworn in on November 20<sup>th</sup>, 2012. Motion made by Hanson, second by Roerig. Motion passed 5-0.

**Committee Reports:**

- A. Planning Commission. Hanson met in October at St. Peter's Church and spent time on the recusal of Harrison, and the presentation of Singapore Dunes LLC, along with public comment. No time was spent on reviewing the recommendations of the planner. Also discussed the Colvin's at Kingfisher Cove wanted an extension on a storage building. The next meeting to discuss Singapore Dunes LLC, will be November 19<sup>th</sup> at Laketown Township Hall, 4338 Beeline Rd., at 7:00pm. Roerig questioned the location of the next meeting. Wright commented the Laketown hall had more space and a better sound system.
- B. Road Commission. Roerig commented that 64<sup>th</sup> reconstruction was completed. Roerig asked Quade to update the Board on the status of 128<sup>th</sup> St. Quade commented that a peat pit had to be removed to correct problems with several vehicles getting stuck. Paving will be in early summer of 2013.  
Road Commission report interrupted to comment on Recycling. Discussion on how to upgrade to the new recycling 96 gallon carts. Township website and e-mail will note how to upgrade.
- C. Interurban. Lori Babinski reported Sep 30<sup>th</sup> 2012 was the Fiscal year end. New officers will be Tarue Pullen; Chairperson, Cathy O'Riley; Vice-Chair, Phil Quade; Treasurer, and Maria Muha; Secretary. Next meeting will be November 13<sup>th</sup> at 5pm. Wright commented that a request was made for free Interurban use for the Sounds of Saugatuck.
- D. Supervisor's Report. No report. Wester thanked the outgoing board members for their many years of service.
- E. County Commissioner's Report. No Report.

**Correspondence:**

- A. State of Michigan Representative Genetski read and presented to Pat Knikelbine a State a Special tribute to her years of service, signed by Representative Genetski, Senator Jones and Governor Snyder. Knikelbine thanked Genetski.

**Public Comment:** Wester opened the meeting to public comment. Linda Roerig, gave a tribute to Chris Roerig for his years of service to the Township on several boards. Tracy Sheffroth thanked Pat Knikelbine. Brad Rudich asked if retiring Board members would make themselves available in the future if needed. Members stated they would help with any questions from the new Board. Hearing no further comments, **Wester stated having no further business to come before the board we stand adjourned.** Meeting was adjourned at 6:35 p.m.

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Brad Rudich, Clerk

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Date