

Saugatuck Township Special Board Meeting  
Fiscal Year 2020  
Truth in Taxation and Budget Hearing  
For 2019-2020  
Appropriations Act & 2019-2020  
Fiscal Year Budget for Saugatuck Township, MI  
Tuesday June 25, 2019, 6:00pm  
Saugatuck Township Hall, 3461 Blue Star Highway, Saugatuck, MI 49453  
Approved Minutes

Supervisor Osman called the meeting to order at 6pm

All board members present

**Approval of Agenda**

*Marcy moved to approve the agenda. Supported by Bigford. Discussion: none. Approved 5-0.*

**Public Comment**

None

**Budget Hearing and Truth in Taxation 2019-2020**

Osman recognized all of Helmrich's great work on the Budget in the absence of a manager and supervisor

Helmrich - hopes that we adopt this budget today and would like to review it with the new manager and supervisor's input by the end of the first quarter and possibly engage a municipal finance consultant as our current budget is difficult to navigate. Would like to provide a summary tonight of the budget. State law requires that municipalities present a balanced budget. The budget that will be presented is a balanced budget with a deficit tied to the cash reserves. Summarized page one of the budget and highlighted that we have more than enough to cover 3 years of "reserves" for 100% of annual expenditures and it would be prudent to access \$56,000 from the general fund. Reviewed general fund revenues and pointed out we will no longer be drawing from the water or sewer funds. Believes that audit wise and fiscally this is a good move. Still has some questions and will meet with auditor regarding in and out appropriations. Reviewed Road Plan. Reviewed Cemetery fund. Contracts are pending with Saugatuck City and Douglas. Reviewed Wages and Salaries and pointed out the COLA increase. Summarized the Health Savings Account adjustments. Reviewed the budget summary by fund section. Highlighted projected revenues and expenditures and the difference of \$56,000 taken from the general fund. Summarized/explained key changes in the budget including proposed revenue line increases, proposed revenue line decreases, proposed spending line decreases, proposed spending line increases, proposed total by accounts and the YTD 2019 budget to actual. Presented the overall proposed budget. Reviewed the new outlay on the salaries, compensation, wages and per diems. Discussed the disparity in the salary between the supervisor, treasurer, and the clerk and the proposed salary resolution to address this disparity. Osman believes that the supervisor pay should be decreased and supports equality in salary between the supervisor/treasurer/clerk. She will write a letter to approve decreasing her salary. Marcy- the \$12,500 is the 50<sup>th</sup> percentile in salary. This number was based on MTA research across the state. Helmrich – the trustee pay would increase to \$75.00 from \$50.00. Helmrich – reviewed the Appropriations Act and pointed out that in section 4 there is a net difference of \$20,600 above the amount used from Reserve. This will be resolved and corrected. Osman – this will be done at our next quarterly review.

*Bigford moved to adopt the Saugatuck Township Board Resolution No. 2019\_\_\_ Elected Officials Salary Resolution. Supported by Aldrich. Roll Call vote: all yes. Resolution passed 5-0.*

*Helmrich moved to adopt the Saugatuck Township 2019-2020 Appropriations Act with the caveat related to the one numeric issue brought up earlier. Supported by Aldrich. Roll Call vote: all yes. Approved 5-0.*

**Public Comments**

Jim Searing – had some questions on the parks budget as the numbers are spread out through the budget. He will meet with Helmrich to address these questions. Will come before the July 8 parks meeting.

Marcy and Bigford praised Helmrich for all of his hard work on the budget.

\*power outage

**Adjourn**

*Marcy moved to adjourn. Supported by Bigford. Discussion: none. Approved 5-0*

*Meeting adjourned 6:42pm*

Recording Secretary: Abby Bigford

Saugatuck Township Clerk

July 2, 2019