



SAUGATUCK TOWNSHIP

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SAUGATUCK TOWNSHIP BOARD

Wednesday February 3, 2016, 6:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

APPROVED MINUTES

Supervisor Wester called the meeting to order at 6:00 p.m., with the pledge of allegiance.

Members Present: Bill Wester, Lori Babinski, Brad Rudich, Roy McIlwaine, Jonathan Phillips.

Absent: None.

Also Present: Manager Aaron Sheridan.

Public Comment: None.

Approval of Agenda: Wester asked for changes to the agenda. Wester asked to move Harbor Committee Report with Jon Helmrich to Correspondence. Rudich made the motion to approve the agenda, Phillips supported. Motion passes 5-0.

Consent Agenda: Wester asked for questions regarding the consent agenda. Rudich added \$1177.50 in additional Invoices to be paid. Rudich also added changes to January minutes. McIlwaine asked for changes to the minutes and to add the \$250.00 Rental Permit fee to the minutes. Relating to Financial Statements, McIlwaine asked about Professional Services Expenses, noting that 90% was used in 6 months. Sheridan responded that the Township Audit was completed, and Attorney fees relating to Rental Ordinance were the major expenses. Wester motion to approve the consent agenda, Rudich supported. Consent Agenda passes 5-0.

Correspondence:

- A. Wester noted that there was correspondence from R.J. Peterson and asked Jon Helmrich to comment on current Harbor matters. Helmrich stated that the Michigan DNR attended the January Harbor Authority and offered advice. Bill Boik from the DNR gave a presentation concerning public marina ownership which would free up State and Federal dredging funds. Boik stressed that the DNR likes this idea and would like to be a resource for help. MDNR would like a sustainable plan which would include the Township. MDNR would like regional cooperation. If a plan was put into place, the Michigan Natural Resources Trust Fund would look favorably at the plan, to help buy land. A sub-committee of the Harbor Authority was set up to explore Township involvement in the Harbor Authority. The sub-committee will present a proposal to the Township in March or April. Helmrich asked if a Township Board Member would join the sub-committee. Wester stated the Board would find a representative to

the sub-committee. McIlwaine asked if the MNRTF would be used to buy the marina, Helmrich said yes.

- B. Kushion Hazardous Material Correspondence. Sheridan explained that Z.A. Kushion, Chief Janik and himself, had been working on a public safety announcement concerning storage units in the Township that might have hazardous materials and to make the public aware of the laws that should be enforced. Sheridan would like to publish the announcement and asked for direction. Wester asked if the Attorney had reviewed the letter, Sheridan said no. Discussion on distribution of announcement. Sheridan asked the Board to read the material and discuss in the future. Wester made the motion to table, McIlwaine seconded. Motion passes 5-0.

Unfinished Business:

- A. Tri-Community Master Plan agreement. Rudich stated that the Planning Commission was holding a public hearing on February 22nd for public input on the Tri-Community Plan. No action taken.

New Business:

- A. Resolution to Amend Consolidated Fee Schedule for Planning/Zoning & Utility Fees. Sheridan explained that every time we change our fee schedule the Township must adopt a Resolution to make the change. Resolution would add the water and sewer connections and the R.E.U. fee. ZA Kushion suggested a change to the Land Division and the Boundary Line adjustment fee. Rudich made the motion to adopt the Resolution to change the Consolidated Fee Schedule, Wester supported. Roll call vote: Rudich, Wester, Phillips, McIlwaine, Babinski; all vote yes. Resolution passes 5-0.
- B. Personnel Policy Update with Resolution. Sheridan stated there were several items in the employee hand book that needed updating. Sheridan stated that the policy should be amended to keep up with changes at the Township. Anti-discrimination on sexual orientation was to be added to the policy. The other items would be dis-allowing roll overs of vacation time accrued and vacation would be allowed the first year of employment. There would be no cash payout if an employee left. Wester asked if there was a policy about working weekends. Sheridan stated that working days were mandated in the policy. Wester made the motion to adopt the Resolution to change the Personnel Policy, Phillips seconded. Roll call vote: Babinski, McIlwaine, Phillips, Wester, Rudich; all vote yes. Resolution passes 5-0.

Committee Reports:

- A. Planning Commission. Fracking sub-committee met to discuss SAU changes.
- B. Road Committee. Allegan County trimmed bushes on corners. Allegan County will pay for one Township mowing. Blue Star Hwy will be resurfaced from Holland St. to I-196 in 2016.
- C. Interurban. Babinski reported that the Interurban adopted their revised employee handbook and went over the 2017 annual grant application.
- D. Fire Board. McIlwaine reported that motor vehicle accidents are up 66%. 67% of the total calls were medical related. There was only one call to Grace of Douglas in December. Response time was at 5.4 minutes. The Fire Department recovered \$18,000 in cost recovery. Chief Janik and Chris Mantels passed the Fire plans examiner and Fire Inspector II exams. Critical hydrant clearing plan was in place. Capital purchases include self-contained breathing apparatus.
- E. Harbor Commission Report. No meeting.
- F. Open Board Report. Rudich noted that he would be at a Clerk's Conference in March.

Public Comment: Allegan County Under Sheriff Frank Baker announced he was running for Sheriff. Judge Margaret Bakker announced she was running again for Circuit Court. Allegan County Chief Assistant Prosecuting Attorney Robert Kengis announced he would be running for Prosecuting Attorney. Kengis commented on the hazardous material in storage units. Judge Bakker brought attention to the Allegan County Legal Assistance Center.

There being no further business, Wester declared the meeting adjourned at 6:57 p.m. _____ Brad Rudich, Clerk