



SAUGATUCK TOWNSHIP

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SAUGATUCK TOWNSHIP BOARD

Wednesday December 6, 2017, 6:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

APPROVED MINUTES

Clerk Rudich called the meeting to order at 6:00 p.m., with the pledge of allegiance.

Members Present: Jon Phillips, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan.

Public Comment: Gary Mohr was concerned about the City of Douglas annexation of property. Don Scurio was also concerned about City of Douglas annexation on 66th Street. Saugatuck City Manager and Township resident Kirk Harrier commented on the agenda. Saugatuck City Zoning Administrator and Township resident Cindy Osman, asked the Board to amend the minutes to say that she is a resident of the Township. Douglas City Manager and Township resident, Bill Lafevere encouraged the Board to adopt the MDOT maintenance agreement. Chris Roerig stated he was available if Board members needed his experience. County Clerk Bob Genetski gave an election update to the Board. Genetski reported on his effort to process Honorable Discharge papers.

Approval of Agenda: Phillips asked for any additions or deletions. Phillips asked to add an item for Board Per Diems, Rudich asked to add Support Letter for the Blue Star Trail. Rudich made the motion to approve the agenda as presented, seconded by Phillips. Agenda approved 5-0.

Approval of Invoices and Minutes:

- A. Accounts Payable Invoices to be paid.
 - a. Allegan County Treasurer through West Bend Insurance. Total to be paid \$37,607.71.
- B. A/P check register to be post-audited.
- C. Payroll check register.
- D. Approval of Minutes.
 - a. November 6, 2017 Meeting.

Phillips asked about cost of defibrillator batteries. McIlwaine asked about legal bills for tax appeals. McIlwaine moved to approve invoices for payment in the amount of \$37,607.71, Rudich supported.

Motion passes 5-0. Phillips asked to change the minutes concerning Cindy Osman as resident, McIlwaine asked to add "School" in the minutes. Phillips made the motion to approve the minutes as amended, Lane supported. Motion passes 5-0.

Correspondence:

- A. Friends of the Blue Star Trail. Support for a bike trail on Lakeshore Drive at washout. McIlwaine suggested an item for the next meeting to discuss washout.
- B. Exit 41 Interchange Service District Utilities. Township Utilities Attorney Mike Homier drafted a letter to address issues with Laketown Township utilities.

Unfinished Business:

- A. Non-Motorized Path Maintenance Permit Agreement. Sheridan explained that information has been compiled by Jeanne VanZoeren of the Friends of the Blue Star Trail. VanZoeren discussed the Exit 36 corridor traffic and conditions to add a fourth corridor in the future. Tri-community growth would not be enough to warrant a study in the next 25 years. Traffic study standard would have to exceed 1,800 vehicles per day times 365 days, for MDOT to possibly add a fourth corridor. Equal size communities have agreed to these conditions often. Sheridan explained to the Board there are Grants available in future if a fourth corridor is required. Grants available from MDOT are 80/20 match. The Township has been fiscally responsible and has 100% of current years expenses in Fund Balance. This section of the Trail is part of a 5 year plan. Rudich read the motion provided by MDOT. Rudich made the motion to approve sample language of the Non-motorized path permit agreement as provided to the Saugatuck Township Board by MDOT, with the understanding that the Township Board commits to owning, operating, funding and implementing a maintenance program over the designed life of the non-motorized trail facilities at Exit 36 in Saugatuck Township, Allegan County constructed with Transportation Alternatives Program funding. Support from Babinski. McIlwaine asked about agreement. Motion passes 5-0.

New Business:

- A. Appointment to Parks Commission and ZBA Alternate. Sheridan talked with several previous applicants. Positions were published. McIlwaine made the motion to appoint Laurie Goshorn to the Park Commission, support by Babinski. Motion passes 5-0. Rebecca Israels asked to be appointed to the ZBA. Phillips made the motion to appoint Israels as ZBA Alternate, second by McIlwaine. Motion passes 5-0.
- B. Work Orders for Local Road Maintenance. Sheridan explained that Craig Atwood was taking over for Larry Brown, who retired. Phillips made the motion to approve the Township work order for special maintenance on public roads, 2018 Crack Seal, Chip Seal & Fog Coat Program. Rudich supported. Motion passes 5-0.
- C. Resolution for Property Tax 2018 Poverty Guidelines. McIlwaine made the motion to approve the 2018 Poverty Hardship Exemption Resolution. Phillips supported. Roll call vote: all vote yes. Resolution passes 5-0.
- D. Planning Commission Per Diem. Phillips called several municipalities and asked the Board to consider changing the Per Diem to \$80 per meeting, and change the ZBA also. Sheridan will check the budget. Phillips asked to bring the item to the next meeting.
- E. Letter of Support for Allegan County Commission Support for Blue Star Trail. Rudich stated that County Commissioner Dean Kapenga asked for a letter of support for the Blue Star Trail. Jeanne VanZoeren responded that Allegan County considering a Resolution to consider ownership of the Trail. Rudich made the motion to direct Sheridan to draft a letter of support for the Blue Star Trail, to the Allegan County Commissioners. Lane seconded. Motion passes 5-0.

Committee Reports:

- A. Planning Commission. Phillips reported the Commission reviewed the Southgate Property Commercial Condominiums.
- B. Road Commission. Sheridan stated that the work orders for sealing were approved tonight. Road work to be done on 126th Street would be postponed by the County until spring.
- C. Interurban. Babinski reported that the Halloween service was a success, and the milage passed.
- D. Fire Board. McIlwaine reported that the Audit review went very well. EMS calls are an average of 50% of all calls. Continued community risk reduction at the Elementary School asking kids to remember their address. Donation of \$4,000 from the Saugatuck-Douglas Foundation towards the live training facility. Fire Board did not agree there was a conflict of interest with their Attorney. Approved \$1,300 in video equipment. McIlwaine resigned from the Fire Board. Board thanked him for his service. Board agreed to add a new item for Fire Board Appointment.
- E. Open Board Report. Rudich stated the Township Audit went well. Rudich reported that County Commissioner Dean Kapenga stopped and gave him an update. County was adding 3 employees to the Health Department. City of Saugatuck had asked the County to investigate possible police protection.

New Business: Fire Board Appointment. Rudich asked Lane if he was interested, he declined. Board position would be posted in the paper.

Public Comment: Andy Prietz thanked McIlwaine for his service. Prietz asked about ambulance times. Saugatuck City Manager and Township resident Kirk Harrier questioned the Board's actions.

Phillips declared the meeting adjourned at 7:23 p.m.

Brad Rudich, Clerk