



# SAUGATUCK TOWNSHIP

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## SAUGATUCK TOWNSHIP BOARD

Wednesday June 7, 2017, 6:00 p.m.  
Saugatuck Township Hall  
3461 Blue Star Hwy, Saugatuck, MI 49453

### APPROVED MINUTES

Supervisor Phillips called the meeting to order at 6:00 p.m., with the pledge of allegiance.

**Members Present:** Jon Phillips, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

**Absent:** None.

**Also Present:** Manager Aaron Sheridan.

**Public Comment:** Allegan County Commissioner Dean Kapenga updated the Board about Saugatuck Harbor and lack of funding. United Way came out with a projection of poverty in the County. Health Department gave their annual report to the County. Budgeting was a concern. McIlwaine asked Kapenga if the Commissioners had dropped support for the Blue Star Trail in Casco Township. Kapenga stated that since 2014 nothing has changed, and that the Local Observer was incorrect.

**Approval of Agenda:** Phillips asked for any additions or deletions. Rudich asked to add correspondence. McIlwaine made the motion to approve the agenda as amended, seconded by Rudich. Agenda approved 5-0.

#### **Approval of Invoices and Minutes:**

- A. Accounts Payable Invoices to be paid.
  - a. Allegan County Equalization through West Shore Inspections. Total to be paid \$69,569.19.
- B. A/P check register to be post-audited.
- C. Payroll check register.
- D. Approval of Minutes.
  - a. May 3, 2017 Meeting.

McIlwaine asked about Bruce's Blacktop. Total bill was for water line repairs on Riverside. McIlwaine asked about attorney fees and escrow for North Shore. Sheridan stated North Shore had an escrow account to pay for certain attorney fees and development costs. Rudich moved to approve the minutes and invoices for payment, McIlwaine supported. Motion passes 5-0.

**Correspondence:** City of Douglas Resolution supporting intergovernmental cooperation. Sheridan updated the Board on a joint meeting of the Cities of Saugatuck, Douglas the Township and the Fire Chief. Sheridan stated the meeting went well, and Zoning Administrator Kushion was going to talk more to Chief Janik.

**Unfinished Business:**

- A. None.

**New Business:**

- A. State of Michigan Election Equipment Resolution. Rudich stated the Resolution was for a Grant application from the State of Michigan for the new election equipment. Rudich stated the State would cover the initial costs of purchase. Equipment would be used in 2018 Elections. Motion by Rudich to adopt the Resolution for the State of Michigan Grant Resolution, second by Phillips. No Discussion. Roll call vote: Lane, yes; McIlwaine, yes; Babinski, yes; Phillips, yes; Rudich, yes. Motion passes 5-0.
- B. Announce Board Position Term Expirations. Rudich announced that Planning Commission terms were Andy Prietz and Joe Milauckas, and Zoning Board of Appeals term for Richard Brady. Sheridan stated that according to policy, he and Phillips would get together to come up with recommendations, and the Board would then act.
- C. Release of Confidential Attorney Opinions. Rudich explained that there were a couple of memos written by the Township Attorney that were labeled as confidential. The Planning Commission asked that the Township release them. Discussion on confidential items. Motion by McIlwaine to release the confidential memos dated: March 28, 2017 and April 24, 2017, to the Planning Commission, second by Rudich. No discussion. Motion passes 5-0.
- D. Sewer Ordinance Amendment and Rate Resolution. Sheridan explained the Township never established a debt fee for Township sewer customers with KLSWA. Ordinance would establish the debt fee to be applied on a Metered Equivalency Unit (MEU). This will provide funding for capital replacement of the sewer. Rudich moved the Ordinance to add a new section 36-283a of the Township of Saugatuck code to establish a component replacement charge, support from Phillips. No discussion. Roll call vote; Rudich, yes; Phillips, yes; Babinski, yes; McIlwaine, yes; Lane, yes. Ordinance passes 5-0. Resolution would set the rate for each MEU at 3.50. Sheridan stated that KLSWA did a rate study to see the debt funding several rates would raise. Rate could be changed in the future by resolution. Phillips made the motion to accept the Resolution to set sewer rates, fees and charges. Babinski supported. Roll call vote: McIlwaine, yes; Lane, yes; Rudich, yes; Phillips, yes; Babinski, yes. Resolution passes 5-0.
- E. Water Ordinance Amendment and Rate Resolution. Sheridan explained the water Ordinance was adopted in 1998. The ordinance would amend the permit charges. Phillips made the motion to approve the Ordinance to amend section 36-186, 36-187 and 36-188 of the Township of Saugatuck Code to provide rates and charges for water service. Support from Lane. No discussion. Roll call vote: Babinski, yes; Phillips, yes; Rudich, yes; McIlwaine, yes; Lane, yes. Ordinance passes 5-0. Rudich made the motion, Phillips supported. Discussion on changes in fees, there were none. Roll call vote: McIlwaine, yes; Babinski, yes; Phillips, yes; Rudich, yes; Lane, yes. Resolution passes 5-0.
- F. Consumers Energy Franchise Ordinance. Dennis Mckee of Consumers Energy spoke on the 30 year franchise agreement. Utility is granted the access to provide utilities and to do repairs. Phillips made the motion to approve the Consumer Energy Company Electric Franchise

Ordinance, support from Lane. McIlwaine asked if legal counsel had approved the agreement, and both sides had agreed. Roll call vote: Phillips, yes; Babinski, yes; McIlwaine, yes; Lane, yes; Rudich, yes. Ordinance passes 5-0.

- G. Proposal for Interchange 41 Water and Sewer Capacity Study and Development Review. Sheridan stated that the KLSWA board recommended that according to existing agreements with the partners, that Laketown Township work cooperatively on any proposed development, so that KLSWA may determine that adequate facilities exist to serve any possible development in the District. Sheridan explained that there was a preliminary plan at Laketown Township. Sheridan asked the board to support KLSWA and the partners and accept the proposal from Prein & Newhof Engineers. Rudich made the motion to accept the proposal from Prein & Newhof for the Interchange 41 water and sewer capacity study and review, support from Phillips. McIlwaine clarified that Laketown Township would pay for the Study. Rudich amended the motion to support the proposal from Prein & Newhof to be paid by Laketown Township, support from McIlwaine. Motion passes 5-0.
- H. Budget & Truth in Taxation Hearing – 2016-2017 Budget Amendments. Motion to open the public hearing Budget & Truth in Taxation 2016-2017 Amendments, made by McIlwaine, second by Phillips. Motion passes 5-0. Discussion on appropriations act. McIlwaine made the motion to pass the 2016-17 Budget Amendments, Babinski supported. Roll call vote: Rudich, yes; Phillips, yes; Babinski, yes; McIlwaine, yes; Lane, yes. Discussion on expenses. Revenues decreased from removal of Recycling. Cemetery expenses discussion. Motion to support the 2016-2017 budget amendments by Departments as presented by Phillips, support from Lane. Roll call vote: Babinski, yes; Phillips, yes; Rudich, yes; Lane, yes; McIlwaine, yes. Motion passes 5-0. McIlwaine made the motion to close the 2016-2017 Budget Amendment Hearing, support from Babinski. Motion passes 5-0.
- I. Budget & Truth in Taxation Hearing – 2017-2018 Budget. Phillips made the motion to open the Budget & Truth in Taxation Hearing 2017-2018 Budget, second by McIlwaine. Motion passes 5-0. Sheridan explained that the Hearing will have to be re-scheduled for June 19<sup>th</sup>, because the County Equalization changed the millage rates late, and the Township will have to publish the new rates, before a hearing. Kirk Harrier of Saugatuck Township asked the Board to use caution on Capital Improvements and related legacy costs. Discussion on training and City of Douglas settlement expenses. McIlwaine thanked Sheridan for the clear and concise narrative. McIlwaine made the motion to close the Hearing, support from Phillips. Motion passes 5-0.

#### **Committee Reports:**

- A. Planning Commission. Rudich stated the Planning Commission met to approve minutes.
- B. Road Commission. Discussion on roadside mowing. Lane asked about 134<sup>th</sup> turning lane.
- C. Interurban. Babinski reported that the CVB is sponsoring the weekend shuttle for the summer.
- D. Fire Board. McIlwaine reported that the Elementary school had an evacuation drill that went well.
- E. Open Board Report. McIlwaine commented and asked that the Board agree to support Brad Rudich, Aaron Sheridan, and Steve Kushion. Discussion on Planning Commission. Babinski reported the dump day went well, need more dumpsters in spring.

**Public Comment:** No public comment. Phillips declared the meeting adjourned at 7:49 p.m.

Brad Rudich, Clerk