



SAUGATUCK TOWNSHIP

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SAUGATUCK TOWNSHIP BOARD

Wednesday February 7, 2018, 6:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

APPROVED MINUTES

Supervisor Phillips called the meeting to order at 6:00 p.m., with the pledge of allegiance.

Members Present: Jon Phillips, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan, Zoning Administrator Steve Kushion.

Public Comment: Kirk Harrier asked to be recognized as a Township resident compared to Saugatuck City Manager. Larry Dickie suggested conflict resolution for differences within the community.

Approval of Agenda: Phillips asked for any additions or deletions. Sheridan asked to move the Test Well Proposal to the top of New Business. Rudich made the motion to approve the agenda as amended, seconded by McIlwaine. Agenda approved by roll call 5-0.

Approval of Invoices and Minutes:

- A. Accounts Payable Invoices to be paid.
 - a. Allegan County Treasurer through West Shore Inspections. Total to be paid \$100,689.66.
- B. A/P check register to be post-audited.
- C. Payroll check register.
- D. December 31, 2017 Financial Statements.
- E. Approval of Minutes.
 - a. January 3, 2018 Meeting.

Phillips for questions on invoices. McIlwaine asked about Municipal Code bills for codification. Lane moved to approve invoices for payment in the amount of \$100,689.66, Rudich supported. Motion passes by roll call vote 5-0. Sheridan suggested changes to minutes to add Per Diem as payment method for Boards, and to capitalize Road Plan. McIlwaine asked to clarify the Interurban report. McIlwaine asked to add "Police Committee was asked to convene". McIlwaine made the motion to approve the minutes as amended, Babinski supported. Motion passes by roll call vote 5-0.

Correspondence:

- A. Alson Services Inc., Comcast Agent. Sheridan explained that part of Comcast expansion was a survey by Alson. Letter was provided to give approval for Alson surveying on behalf of Comcast. Rudich made the motion to approve the letter for Alson Services, Lane supported. Roll call vote, all vote yes. Motion passes 5-0.

Unfinished Business:

- A. None.

New Business:

- A. Test Well Proposal, Fleis and Vandenbrink. Jim Brody of Fleis and Vandenbrink gave an update on the Test well at 135th Ave. and 66th St. Brody asked the Board to approve a new test well at a shallower depth. Total expended would still be under the prior proposal of \$23,000. Rudich made the motion to approve the continued Hydrological Investigation from Fleis and Vandenbrink, dated January 22, 2018, not to exceed \$13,000. Phillips supported. Motion passes by roll call vote 5-0.
- B. Building Official Year End Report. Al Ellingsen provided the year-end report.
- C. Board of Review Re-appointment. Assessor Sherry Mason asked that the Board approve the current BOR for 2 more years. Phillips made the motion to re-appoint Jan Shashaguay, Don Maeder and Chris Lozano to the Board of Review for 2 years, Rudich supported. Motion passes by roll call vote 5-0.
- D. Library Board Update. Marc Chauncy and Ingrid Boyer gave the Board an update on the uses for a proposed millage for a new Library building. Information will be mailed to the community. Voter approval would be sought in August of 2018.
- E. Mute Swan Control Resolution. Dusty Arsnoe of the U.S. Department of Wildlife Services gave a presentation on the invasive Mute Swan in Michigan. Ron Clark and Dana Migida were opposed to killing of swans. Babinski asked where the complaints were. DNR had received the complaints. Arsnoe asked the Board to approve a resolution to allow the USDA to control the population in the Kalamazoo River. Board agreed the resolution should be more specific on controls and location. McIlwaine made the motion to table until March meeting to gather more information from the DNR and the public, and draft a more specific resolution. Support from Lane. Roll call vote, motion passes 5-0.
- F. Pension Status Update. Auditor Letter. Dan Veldhuisen of Siegfried Crandall, CPA, submitted a letter to the Board on new pension rules and possible pension liability for 2018-2019. The overall position for the Township was good.
- G. AMR Year End Call Reports. Sheridan presented the current AMR contract with the 2017 call reports. Reports show the responses from Fennville and Holland. AMR will continue to provide service without subsidy to the south side of the Township.
- H. Fire Appeals Board. Fire Chief Janik updated the Board on the history of the Fire Board of Appeals. Kushion agreed the Board was a good idea. Lot splits of more than 4 would go to the Appeals Board if necessary. All three municipalities would need to pass the wording content, before an Ordinance would be passed. Phillips made the motion to support the draft wording of the Fire Board of Appeals. Support from Rudich. Roll call vote, all vote yes. Motion passes 5-0.
- I. ZBA Member Quantity Ordinance. Kushion stated that there was an issue with calling a meeting of the ZBA because of members gone for the winter. Planning Commission passed the Ordinance on February 5, 2018. Lane made the motion to pass the Ordinance to expand the Zoning Board of Appeals to 5 full time members, and 2 alternates. McIlwaine supported. Roll

call vote, all members vote yes. Ordinance passes 5-0. Phillips asked to notice the positions in the paper before appointment.

- J. Closed Session. Rudich made the motion to go into closed session to discuss possible Billboard Lease and Cemetery Contract, support from Babinski. Roll call vote, all vote yes. Rudich made the motion to come back into open meeting. Phillips supported.

Committee Reports:

- A. Planning Commission. Phillips reported the Commission approved the increase in number of members for the Zoning Board of Appeals.
- B. Road Commission. Lane reported that the 126th Ave would be completed when frost clears. Blue Star Hwy in Laketown toward Holland would be replaced.
- C. Interurban. Babinski reported that the Interurban is installing cameras on buses for security.
- D. Fire Board. Report submitted by Chris Roerig. Phillips read that Chief Janik recommended an oath of office, incident reports, Cathy Mooridian letter asked for Janik to provide feedback on Township Ordinance. McIlwaine letter was read to the Fire Board. Roerig and Beckman asked Janik to work with Township Zoning Administrator.
- E. Open Board Report. Phillips asked about Lakeshore Drive. Sheridan stated that an emergency access route was being designed. Sheridan and engineers would be asking for input from land owners in the area, then Public Hearing could be held. Babinski mentioned the March Board of Review would be meeting on March 12 and March 14.

Public Comment: Tony Schippa commented on ambulance response time dangers.

Phillips declared the meeting adjourned at 8:21 p.m.

Brad Rudich, Clerk