

SAUGATUCK TOWNSHIP

WWW.SAUGATUCKTOWNSHIP.ORG

3461 BLUE STAR HIGHWAY
P.O. BOX 100
SAUGATUCK, MI 49453

PHONE (269) 857-7721
FAX (269) 857-4542

ZONING PERMIT APPLICATION

Fees and escrow per the Township fee schedule.

Applicant information:

Name: _____
Address: _____
Telephone: _____
Email: _____

Property information:

Address: _____
Parcel #: _____
Location of sign/pond (if applicable): _____
Current Zoning: _____ Conforming use in zones? Yes No

Type of permit:

- Sign
- Pond
- Zoning
- Building

Permit No. _____ Fee: \$50.00 Received By: _____

Applicant Signature: _____ **Date:** _____

Approved By: _____ **Date:** _____

Sign Permit application details:

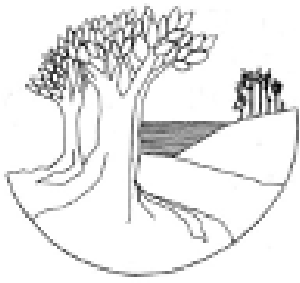
Sign Permit application shall meet the requirements for the Saugatuck Township Zoning Ordinance Section 40-634 & sign requirements for the zone where sign is located.

Sign permit application requirements shall include:

- Dimensioned drawing of sign
- Site sketch including setbacks

Pond Permit application details:

Pond permits are required by Section 40-637 of the Saugatuck Township Zoning Ordinance:



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Man made ponds must be enclosed with a fence sufficient to prevent easy access or shall be posted with notices **stating the greatest depth of water therein** and any extraordinary hazards to life occasioned thereby. Man made ponds shall have sides sloped sufficiently to provide lateral support for surrounding land and, unless located also on neighboring land, shall be located at least ten feet from any neighboring property line. Prior to construction of such a pond, a permit must be obtained from the Zoning Administrator.

How do I know if I need an EGLE permit?

A permit from EGLE is required (under Part 301, Inland Lakes and Streams, and Part 303, Wetlands Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, prior to construction of a pond if the pond will be:

- Within 500 feet of a lake or stream, or connected to a lake or stream;
- Within a regulated wetland;
- Within the 100-year floodplain of a river or stream;
- Five surface acres or more in size; or
- Created by construction of a dam across a river or stream. Dams with a height of six feet or more and which impound five acres or more, will require a plan prepared by a licensed engineer. Height and surface area are determined based on design flood conditions.

Additional information can be found here:

https://www.michigan.gov/documents/deq/wrd-permit-pond_559023_7.pdf

Pond permit application requirements shall include:

- Survey of property
- As-built drawings and survey after pond is staked

Zoning Permit application requirements:

- A detailed site plan (a survey may be necessary for boundary line fences or small lots of record where setbacks are critical)