

**SAUGATUCK TOWNSHIP BOARD
SPECIAL MEETING**

**WEDNESDAY, JANUARY 8, 2014 5:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Supervisor Wester called the meeting to order at 5:30 p.m.

Members Present: Supervisor Bill Wester, Clerk Brad Rudich, Treasurer Lori Babinski, Trustee Jonathan Phillips and Trustee Roy McIlwaine.

Members Absent: None.

Public Comment. Wester opened public comment. None.

Approval of Agenda. Wester asked for any additions, deletions or changes to the agenda, there were none.

2013-2014 Appropriations Act Amendments. Wester asked Manager Sheridan to explain proposed budget amendments. Sheridan explained that our budget is done by departments, and there were currently several departments that were over budget or were about to go over budget. This includes additional anticipated revenue for Building Permits. The Township is required make amendments also for the Road and Cemetery Fund when necessary. Sheridan explained there were additional expenditures since his recommendations were written. Rudich suggested putting an additional \$5,000 on top of the proposed \$10,000 increase in department 420 for Planning and Zoning. The amended General Fund budget would then total \$698,004 for Revenues, and \$673,801 for Expenditures. Noticeable department amendments include a \$10,500 increase in permit revenues that match correlated expenses in Inspections Department 371. A \$16,000 transfer of funds from the Public Works Department 440 will defray additional planning and legal expenses of Dept. 420 Planning & Zoning and finalized costs for the remodel of the Township Hall within Dept. 265 Building & Grounds. The Road Fund project expenditures were increased \$100,000 for the failed large culvert at 63rd Street and 127th Ave. and \$28,969 for the first of three installments paid to the City of Saugatuck for the Maple St. reconstruction. The Water Project Fund will be expensed over three years, a total of \$21,235 for the replaced water main on Maple St. Wester questioned the increase in permits and the increase in Buildings & Gounds improvements. Sheridan explained there was an increase in new home building in the Township and there were additional costs in the remodel of the Township Hall. Phillip and Wester questioned the Road Fund increases. Sheridan explained that culverts are a concern and could possible fail at anytime and it is necessary to keep a fund balance for this possibility.

McIlwaine made the motion to accept the amendments to the 2013-2014 budget as presented with revised amount for Dept. 420, Wester supported. Roll call vote, Rudich-yes, Wester-yes, Babinski-yes, Phillips-yes, McIlwaine-yes. Budget amendments pass 5-0.

Public Comment: There was none.

Wester stated having no further business to come before the board we stand adjourned. Meeting was adjourned at 5:43 p.m.