



SAUGATUCK TOWNSHIP

WWW.SAUGATUCKTOWNSHIP.ORG

3461 BLUE STAR HIGHWAY
P.O. BOX 100
SAUGATUCK, MI 49453

PHONE (269) 857-7721
FAX (269) 857-4542

Regular Board Meeting

Wednesday, July 11, 2018 7:00 p.m.

AGENDA

1. **Call to Order.**
2. **Roll Call, Pledge of Allegiance.**
3. **Approval of Agenda.** (additions, deletions, removal of items)
4. **Public Comments.** The Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question and answer session, it is an opportunity to voice your thoughts with the Township Board. Public comments using video equipment should be approved by the Clerk at least two days prior to the meeting.
5. **Invoices.**
 - A. Accounts Payable Invoices to be paid.
 - i. Accident Fund through West Shore Inspections. Total to be paid \$ 119,039.97.
 - B. A/P check register to be post-audited.
 - C. Payroll (check register attached).
6. **Minutes.**
 - A. Approval of Minutes.
 - i. May 30, 2018 Special Meeting.
 - ii. June 6, 2018 Regular Meeting.
 - iii. June 20, 2018 Special Meeting.
7. **Correspondence.**
 - A. Kat Cook.
8. **Unfinished Business.**
 - A. None.
9. **New Business.**
 - A. Interurban Update, Director Phyllis Yff.
 - B. Board Appointments.
 - C. Outdoor Discovery Center Invasive Plant Control.
10. **Committee Reports.**
 - A. Planning Commission.
 - B. Road Committee.
 - C. Interurban.
 - D. Fire Board.
 - E. Open Board Report.
11. **Public Comments.** Previous guidelines apply.
12. **Adjourn.** - Next Scheduled Meeting: August 1, 2018 Township Hall – 7 p.m. Regular Meeting

07/03/2018 11:36 AM
User: BRAD
DB: Saugatuck

INVOICE APPROVAL BY INVOICE REPORT FOR SAUGATUCK TOWNSHIP
POST DATES 04/01/2018 - 07/06/2018
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: CHEM

| Vendor Code | Vendor Name | Amount |
|---------------------------------|-----------------------------|------------------|
| Invoice | Invoice Description | |
| GL Number | GL Description | |
| 139 | ACCIDENT FUND CO. | |
| STMT 6/20/18 | WORKERS COMP 2018 | |
| 101-850-916.000 | WORKERS COMP 2018 | 2,115.00 |
| | VENDOR TOTAL: | <u>2,115.00</u> |
| 137 | ALLEGAN CO ROAD COMMISSION | |
| 804370 | 126TH AVE, 60-63RD | |
| 204-450-860.000 | 126TH AVE, 60-63RD | 90,494.02 |
| | VENDOR TOTAL: | <u>90,494.02</u> |
| 301 | ALLEGAN COUNTY EQUALIZATION | |
| 102394 | LAND VALUE MAP | |
| 101-209-805.000 | LAND VALUE MAP | 150.00 |
| | VENDOR TOTAL: | <u>150.00</u> |
| 241 | ALLEGAN COUNTY TREASURER | |
| DOG LIC JUNE18 | DOG LICENSES | |
| 101-850-881.000 | DOG LICENSES | 9.00 |
| | VENDOR TOTAL: | <u>9.00</u> |
| 443 | BRAD RUDICH | |
| 6/25/18 MILEAGE | TRAVERSE CITY CONFERENCE | |
| 101-215-955.000 | TRAVERSE CITY CONFERENCE | 192.93 |
| | VENDOR TOTAL: | <u>192.93</u> |

| Vendor Code | Vendor Name | Amount |
|-----------------|-------------------------|----------|
| Invoice | Invoice Description | |
| GL Number | GL Description | |
| 112 | CONSUMERS ENERGY | |
| 204386991365 | TWP HALL ELECTRIC | |
| 101-265-920.000 | TWP HALL ELECTRIC | 267.82 |
| 204386991366 | SAUGATUCK CEMETERY | |
| 209-265-920.000 | SAUGATUCK CEMETERY | 192.86 |
| 205098898996 | DOG PARK ELECTRIC | |
| 101-751-974.000 | DOG PARK ELECTRIC | 74.01 |
| 205365890554 | DOUGLAS CEMETERY | |
| 209-265-920.000 | DOUGLAS CEMETERY | 75.93 |
| VENDOR TOTAL: | | 610.62 |
| 782 | DICKINSON WRIGHT PLLC | |
| 1269523 | LEGAL AMBULANCE, ZONING | |
| 101-266-802.000 | AMBULANCE DIST | 693.00 |
| 101-266-802.000 | WELLFIELD PURCHASE | 168.00 |
| 101-420-802.000 | ZONING | 630.00 |
| VENDOR TOTAL: | | 1,491.00 |
| 1269524 | ZONING SAND MINING | |
| 101-420-802.000 | ZONING SAND MINING | 797.53 |
| VENDOR TOTAL: | | 2,288.53 |
| 134 | E.I.S LLC | |
| STMT JUNE 2018 | ELECTRICAL INSP | |
| 101-371-711.000 | | 1,350.00 |
| VENDOR TOTAL: | | 1,350.00 |

| Vendor Code Invoice GL Number | Vendor Name Invoice Description GL Description | Amount |
|---|--|-----------------|
| 178 | FLEIS & VANDENBRINK | |
| 49394 465-440-801.000 | WELL SITE INVESTIGATION WELL SITE INVESTIGATION | 2,945.42 |
| | VENDOR TOTAL: | <u>2,945.42</u> |
| 132 | FRIS OFFICE OUTFITTERS | |
| 12408 101-751-974.000 | DOG PARK TRIMMING DOG PARK TRIMMING | 75.00 |
| 913983-0 101-371-726.000 | SUPPLIES OFFICE SUPPLIES | 159.06 |
| 914225-0 101-371-726.000 | PENS OFFICE SUPPLIES | 19.99 |
| | VENDOR TOTAL: | <u>254.05</u> |
| 125 | FRONTIER | |
| STMT 6/20/18 101-265-920.000 | PHONE INTERNET GAS & ELECTRIC & INTERNET | 259.39 |
| | VENDOR TOTAL: | <u>259.39</u> |
| 303 | GMS, LLC | |
| 12374 209-265-709.000 | CEMETERY CONTRACT | 2,584.45 |
| 12404 101-265-930.000 | TWP HALL MOWING TWP HALL MOWING | 70.00 |
| | VENDOR TOTAL: | <u>2,654.45</u> |

| Vendor Code Invoice GL Number | Vendor Name Invoice Description GL Description | Amount |
|---|--|--------------------------------------|
| 418 | HEAVENER PROPERTY SERVICES | |
| 12147 209-265-930.000 | CEMETERY REPAIRS CEMETERY REPAIRS | 210.00 |
| 12166 204-450-865.000 101-751-930.000 | ROAD SIDE MOWING, PARKS MOWING ROAD SIDE MOWING, PARKS MOWING PARKS MOWING | 1,540.00 700.00 <hr/> 2,240.00 |
| B SIMONSON CREM 209-000-255.000 | CREMAINS BURIAL BRIAN SIMONSON CREMAINS BURIAL BRIAN SIMONSON | 125.00 |
| | VENDOR TOTAL: | <hr/> 2,575.00 |
| 227 | JOSEPH DORNAK | |
| NYERHUIS FOUNDATION 209-000-255.000 | NYERHUIS FOUNDATION NYERHUIS FOUNDATION | 108.80 |
| | VENDOR TOTAL: | <hr/> 108.80 |
| 326 | J'S DISPOSAL | |
| STMT 6/18/2018 209-265-920.000 | CEMETERY DUMPSTERS | 90.00 |
| STMT 6/20/18 101-751-974.000 | DOG PARK DUMPSTER DOG PARK DUMPSTER | 60.00 |
| | VENDOR TOTAL: | <hr/> 150.00 |
| 120 | K.L.S.W.A. | |
| STMT 6/15/18 101-265-920.000 | WATER SEWER GAS & ELECTRIC & INTERNET | 66.36 |
| | VENDOR TOTAL: | <hr/> 66.36 |

| Vendor Code | Vendor Name | Invoice Description | Amount |
|---------------------------------|---------------------------------------|---------------------|----------|
| Invoice GL Number | Invoice Description GL Description | | |
| 593 | LORI BABINSKI | | |
| 6/14/18 MILEAGE | ELECTION TRAINING | | |
| 101-191-726.000 | ELECTION TRAINING | | 16.90 |
| VENDOR TOTAL: | | | 16.90 |
| 389 | MUNICIPAL CODE CORP | | |
| 00309996 | WEB HOSTING | | |
| 101-420-960.000 | WEB HOSTING | | 550.00 |
| 00311725 | ADMIN SUPPORT FEE | | |
| 101-420-960.000 | ADMIN SUPPORT FEE | | 250.00 |
| VENDOR TOTAL: | | | 800.00 |
| 190 | PREIN & NEWHOF | | |
| 44881 | ENGINEERING KLSWA EXIT 41 | | |
| 465-440-801.000 | ENGINEERING KLSWA EXIT 41 | | 2,217.90 |
| 44882 | MEADOW ARGUS UTILITY REVIEW | | |
| 101-000-283.003 | MEADOW ARGUS UTILITY REVIEW | | 732.00 |
| 44896 | LAKESHORE DRIVE STUDY | | |
| 204-450-801.000 | LAKESHORE DRIVE STUDY | | 244.00 |
| VENDOR TOTAL: | | | 3,193.90 |
| 542 | PRINTING SYSTEMS, INC. | | |
| STMT 6/28/18 | ELECTION FORMS | | |
| 101-191-726.000 | ELECTION FORMS | | 83.66 |
| VENDOR TOTAL: | | | 83.66 |

| Vendor Code Invoice GL Number | Vendor Name Invoice Description GL Description | Amount |
|-------------------------------------|--|----------|
| 156 | PRIORITY HEALTH | |
| 181670000699 101-850-719.000 | HEALTH INS HEALTH INSURANCE | 3,452.49 |
| VENDOR TOTAL: | | 3,452.49 |
| 729 | REPUBLIC SERVICES #240 | |
| 0240-007098150 101-265-920.000 | RECYCLING TWP HALL RECYCLING TWP HALL | 34.50 |
| VENDOR TOTAL: | | 34.50 |
| 789 | RICOH USA, INC | |
| 5053693683 101-265-935.000 | COPIER CONTRACT EQUIPMENT SERVICES | 91.45 |
| VENDOR TOTAL: | | 91.45 |
| 706 | SAUGATUCK TOWNSHIP FIRE DISTRICT | |
| 18-0000290 101-371-714.000 | RENTAL INSPECTION FIRE INSPECTOR | 50.00 |
| 18-0000299 101-371-714.000 | INSPECTIONS FIRE INSPECTOR | 150.00 |
| 18-0000300 101-371-714.000 | RENTAL INSPECTIONS FIRE INSPECTOR | 75.00 |
| VENDOR TOTAL: | | 275.00 |

| Vendor Code | Vendor Name | Invoice Description | Amount |
|--------------------------------|-----------------------------|---------------------|-------------------|
| Invoice | Invoice Description | | |
| GL Number | GL Description | | |
| 107 | SCHOLTEN & FANT | | |
| 274001 | RAVINES TAX APPEAL | | |
| 101-266-802.000 | RAVINES TAX APPEAL | | 37.50 |
| 274002 | CLEARBROOK TAX APPEAL | | |
| 101-266-802.000 | CLEARBROOK TAX APPEAL | | 570.00 |
| VENDOR TOTAL: | | | <u>607.50</u> |
| 428 | SCOTT VANDERLIP | | |
| 1419 | CEMETERY MAINT | | |
| 209-265-740.000 | CEMETERY MAINT | | 596.00 |
| 1433 | DOG PARK, SIDEWALK REPAIR | | |
| 101-751-974.000 | DOG PARK PARKING LOT REPAIR | | 750.00 |
| 101-751-709.000 | SIDEWALK REPAIR | | 550.00 |
| | | | <u>1,300.00</u> |
| A LAUER BURIAL | BURIAL AMY LAUER | | |
| 209-000-255.000 | AMY LAUER | | 450.00 |
| VENDOR TOTAL: | | | <u>2,346.00</u> |
| 154 | WEST SHORE INSPECTIONS, LLC | | |
| 2411 | INSPECTIONS | | |
| 101-371-713.000 | MECHANICAL INSPECTOR | | 1,315.00 |
| 101-371-712.000 | PLUMBING INSPECTOR | | 600.00 |
| | | | <u>1,915.00</u> |
| VENDOR TOTAL: | | | <u>1,915.00</u> |
| TOTAL - ALL VENDORS: | | | <u>119,039.97</u> |
| FUND TOTALS | | | |
| Fund 101 - GENERAL FUND | | | 17,165.59 |
| Fund 204 - ROAD FUND | | | 92,278.02 |
| Fund 209 - CEMETERY FUND | | | 4,433.04 |
| Fund 465 - WATER PROJECT FUND | | | 5,163.32 |

| Check Date | Check | Vendor Name | Description | Amount |
|---------------------------------|-------|-------------------------------|--|-----------------|
| Bank CHEM CHEMICAL BANK GENERAL | | | | |
| 06/07/2018 | 42116 | ADAMS & ASSOCIATES | TAX APPRAISAL | 3,000.00 |
| 06/07/2018 | 42117 | ALLEGAN COUNTY TREASURER | BOR, TAX TRIBUNAL CHARGEBACKS | 946.59 |
| 06/07/2018 | 42118 | E.I.S LLC | ELECTRICAL INPSPECTIONS | 950.00 |
| 06/07/2018 | 42119 | BS&A SOFTWARE | ASSESS, DPPT, TAX | 2,381.00 |
| 06/07/2018 | 42120 | COMMERCIAL RECORD | MINUTES, NOTICES APR, MAR | 413.00 |
| 06/07/2018 | 42121 | CONSUMERS ENERGY | TWP HALL ELECTRIC | 202.81 |
| | | | RIVERSIDE CEMETERY | 74.95 |
| | | | DOUGLAS CEMETERY | 53.38 |
| | | | | <u>331.14</u> |
| 06/07/2018 | 42122 | DICKINSON TRUE VALUE | PLANNING ZONING, MEDICAL MARIJUANA, SAND | 3,212.53 V |
| 06/07/2018 | 42123 | DICKINSON WRIGHT PLLC | FIRE DISTRICT, AMBULANCE DIST | 504.00 |
| | | | COASTAL ALLIANCE | 420.00 |
| | | | | <u>924.00</u> |
| 06/07/2018 | 42124 | JOSEPH DORNAK | GEORGE AND CONNIE MERCER FOUNDATION | 134.40 V |
| | | | SEWERS FOUNDATION | 80.64 V |
| | | | DON SEWERS FOUNDATION | 80.64 V |
| | | | | <u>295.68</u> |
| 06/07/2018 | 42125 | EMC INSURANCE COMPANIES | LIABILITY INSURANCE 2018-19 | 10,184.00 |
| 06/07/2018 | 42126 | ENGINEERING SUPPLY CORP | LAND MAPS | 254.67 |
| 06/07/2018 | 42127 | FLEIS & VANDENBRINK | WELL SITE INVESTIGATION | 9,157.98 |
| 06/07/2018 | 42128 | FRIS OFFICE OUTFITTERS | PAPER, STAPLES, NOTEPADS | 42.73 |
| 06/07/2018 | 42129 | FRONTIER | TELEPHONE INTERNET | 259.23 |
| 06/07/2018 | 42130 | GMS, LLC | CONTRACT | 2,533.33 |
| | | | DOG PARK MOWING | 75.00 |
| | | | TWP HALL MOWING | 70.00 |
| | | | OPEN CEMETERY IRRIGATIONS | 141.00 |
| | | | | <u>2,819.33</u> |
| 06/07/2018 | 42131 | GOVERNMENTAL BUSINESS SYSTEMS | ELECTION SUPPLIES | 62.28 |
| 06/07/2018 | 42132 | HEAVENER PROPERTY SERVICES | DAVID STACEY VETERAN MON | 250.00 |
| | | | CREMAINS BURIAL WEEKEND LARONE JONES | 125.00 |
| | | | CEMETERY, DOG PARK, MOWING PARKS | 3,687.75 |
| | | | MAGDALENE SHEFFER BURIAL | 125.00 |
| | | | | <u>4,187.75</u> |
| 06/07/2018 | 42133 | I.T. RIGHT | 18-19 CONTRACT | 2,400.00 |
| 06/07/2018 | 42134 | K.L.S.W.A. | WATER SEWER TWP HALL | 66.71 |
| 06/07/2018 | 42135 | SHERYL ANN MASON | ASSESSOR MILES | 153.69 |
| 06/07/2018 | 42136 | MI ASSOC OF MUNICIPAL CLERKS | CLERK CERTIFICATION | 140.00 |
| 06/07/2018 | 42137 | MEISTE HEATING & COOLING | BD Payment Refund | 120.00 |
| 06/07/2018 | 42138 | NEOPOST USA, INC | NEOPOST RENTAL | 192.00 |
| 06/07/2018 | 42139 | OVERISEL LUMBER | PARKS TABLES | 824.85 |
| 06/07/2018 | 42140 | PREIN & NEWHOF | LAKESHORE DR ENGINEERING | 1,130.00 |
| | | | JUST BARNS SOUTHGATE | 634.00 |
| | | | LAKESHORE DR NON MOTORIZED | 183.00 |
| | | | | <u>1,947.00</u> |

| Check Date | Check | Vendor Name | Description | Amount |
|----------------------------|--------|----------------------------------|--|------------------|
| 06/07/2018 | 42141 | PRIORITY HEALTH | HEALTH INSURANCE | 3,403.90 |
| 06/07/2018 | 42142 | RICOH USA, INC | COPIER CONTRACT | 94.40 |
| 06/07/2018 | 42143 | SCHOLTEN & FANT | RAVINES TAX APPEAL 2016 | 915.00 |
| 06/07/2018 | 42144 | STANDARD INSURANCE CO. | AD & D INSURANCE | 49.01 |
| 06/07/2018 | 42145 | TED HARTLEB AGENCY | RENEWAL SURETY BONDS | 298.00 |
| 06/07/2018 | 42146 | SCOTT VANDERLIP | BURIAL GLENDA SMITH | 450.00 |
| 06/07/2018 | 42147 | WEST SHORE INSPECTIONS, LLC | MECHANICAL AND PLUMBING INSP | 1,275.00 |
| 06/07/2018 | 42148 | ZEELAND PRINT | INSPECTION FORMS | 172.00 |
| 06/07/2018 | 42149 | ALLEGAN COUNTY TREASURER | TAX PAPER | 52.50 |
| 06/07/2018 | 42150 | DICKINSON WRIGHT PLLC | PLANNING ZONING, MED MARIJUANA, SAND MIN | 3,212.53 |
| 06/08/2018 | 399(A) | SAUGATUCK TOWNSHIP FIRE DISTRICT | RENTAL HOME INSPECTIONS | 300.00 |
| | | | 17 RENTAL INSPECTIONS | 1,275.00 |
| | | | RENTAL INSPECTIONS | 200.00 |
| | | | RENTAL HOME INSPECTION | 75.00 |
| | | | | <u>1,850.00</u> |
| 06/08/2018 | 42151 | JOSEPH DORNAK | GEORGE AND CONNIE MERCER FOUNDATION | 134.40 |
| | | | SEWERS FOUNDATION | 80.64 |
| | | | | <u>215.04</u> |
| 06/15/2018 | 42153 | CARDMEMBER SERVICE | CLERK CONF, ELECTIONS EXP, TAX ENVELOPES | 2,281.20 |
| 06/15/2018 | 42154 | CONSUMERS ENERGY | STREETLIGHTS | 1,271.60 |
| | | | TWP HALL STREETLIGHT | 24.99 |
| | | | | <u>1,296.59</u> |
| 06/15/2018 | 42155 | SEMCO ENERGY | TWP HALL GAS | 54.62 |
| | | | | <u>54.62</u> |
| CHEM TOTALS: | | | | |
| Total of 40 Checks: | | | | 60,885.95 |
| Less 2 Void Checks: | | | | <u>3,508.21</u> |
| Total of 38 Disbursements: | | | | <u>57,377.74</u> |



SAUGATUCK TOWNSHIP

WWW.SAUGATUCKTOWNSHIP.ORG

3461 BLUE STAR HIGHWAY
P.O. BOX 100
SAUGATUCK, MI 49453

PHONE (269) 857-7721
FAX (269) 857-4542

SAUGATUCK TOWNSHIP BOARD
Special Meeting
Wednesday May 30, 2018, 7:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

DRAFT MINUTES

Supervisor Roerig called the meeting to order at 7:00 p.m. Roerig called for the pledge of allegiance.

Members Present: Chris Roerig, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan.

Approval of Agenda: Rudich made the motion to approve the agenda. McIlwaine supported. Agenda approved 5-0.

Public Comment: No speakers.

Old Business:

- A. Saugatuck Township Fire District 2018-2019 Budget. Roerig made the motion to approve the 2018-2019 Saugatuck Township Fire District budget, McIlwaine supported. Motion passes 5-0.

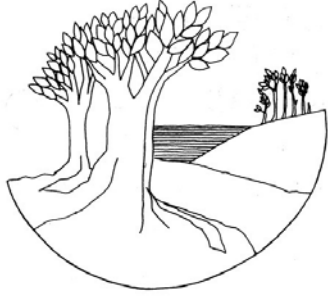
New Business:

- A. Public Hearing – Pepperbrook Subdivision Road Work. Roerig opened the public hearing. Sheridan presented plans for construction. Ron Kadlec spoke. Tim Killacky spoke. Roerig closed the public hearing.
- B. Saugatuck Township Budget Workshop 2018-2019 Fiscal Year. Discussion on presented budget. Discussion on Legal fees. Discussion on cost of living allowance.
- C. Resolution of Support for Construction of Sidewalk Extension. McIlwaine made the Motion to approve the Resolution of support of construction of sidewalk extension on Cemetery Road to Holland Street, Lane supported. Roll call vote. All vote yes, motion passes 5-0.
- D. Resolution of Commitment of Local Public Funds for Township Grant Projects. Rudich made the motion to approve the Resolution of commitment of local matching public funds for Township Grant projects that includes construction of sidewalks. Roll call vote. All vote yes, motion passes 5-0.

Public Comment: No speakers.

Roerig declared the meeting adjourned at 8:26 p.m.

Brad Rudich, Clerk



SAUGATUCK TOWNSHIP

WWW.SAUGATUCKTOWNSHIP.ORG

3461 BLUE STAR HIGHWAY
P.O. BOX 100
SAUGATUCK, MI 49453

PHONE (269) 857-7721
FAX (269) 857-4542

SAUGATUCK TOWNSHIP BOARD

Wednesday June 6, 2018, 7:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

DRAFT MINUTES

Supervisor Roerig called the meeting to order at 7:00 p.m. Roerig called for the pledge of allegiance.

Members Present: Chris Roerig, Lori Babinski, Brad Rudich, Doug Lane, Roy McIlwaine.

Absent: None.

Also Present: Manager Aaron Sheridan.

Public Comment: Speakers: Larry Dickie, Jane Dickie, Daniel Defranco, Tony Schippa, Myrene Koch, Dean Kapenga, Tony Brown.

Approval of Agenda: Rudich made the motion to approve the agenda. Babinski supported. Agenda approved 5-0.

Approval of Invoices:

A. Accounts Payable Invoices to be paid.

a. Adams & Associates through Zeeland Print. Total to be paid \$48,040.39.

B. A/P check register to be post-audited.

C. Payroll check register.

McIlwaine made the motion to approve the invoices totaling \$48,040.39, supported by Rudich. Discussion. Motion passes 5-0.

Approval of Minutes:

A. Approval of Minutes.

a. May 2, 2018 Meeting.

Roerig made the motion to approve the amended minutes, McIlwaine supported. Discussion. Motion passes 5-0.

Correspondence:

A. None.

Unfinished Business:

- A. IFC Board of Appeals Township Code Amendment Draft. Chris Roerig made the motion to approve the revised language, supported by Rudich. Discussion. Motion passes 5-0.

New Business:

- A. Saugatuck Douglas Library Bond Proposal. Director Ingrid Boyer, Trustee Sandra Lauer.
- B. Notice of Exercise of Option to Buy Well Site. Rudich made the motion to Exercise the Option to Buy Well Site, support from Lane. Discussion. Motion passes 5-0.
- C. Work Order Construction for Cul-De-Sacs. Roerig made the Motion to approve the Work Order for Construction of Cul-De-Sacs, Rudich supported. Discussion. Motion passes 5-0.
- D. Resolution for Charitable Gaming License. Rudich made the motion to support the Resolution for Charitable Gaming License at the Saugatuck RV Resort, support from Lane. Discussion. Motion amended to add: for Saugatuck RV Resort Residents and family of Residents only. Roll call vote, all vote yes. Motion passes 5-0.
- E. Resolution for Traffic Speed Study. Traffic study on Holland St. Roerig made the motion to support the resolution for a Traffic Speed Study, supported by McIlwaine. Roll call vote, all vote yes. Motion passes 5-0.
- F. Review 2018-2019 Fiscal Year Budget. Discussion on layout of Budget.
- G. Fire Budget Discussion. Discussion on Fire District Budget. Discussion on FOIA for Fire District salaries. Board gave Sheridan direction to FOIA Fire District.
- H. July 4th Meeting Date Change. Roerig called for July 11 Meeting date change.
- I. Budget Hearing Date with Truth in Taxation. Roerig called for a June 20 Budget Hearing with Truth in Taxation.
- J. Announce Board Terms Expiring. Rudich announced terms expiring for Planning Commission and ZBA.

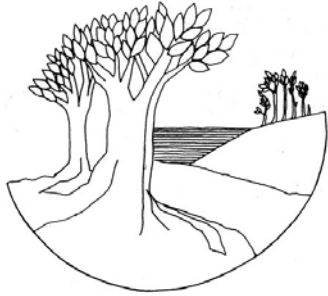
Committee Reports:

- A. Planning Commission. Commission approved the Sand Mine on Old Allegan and Change to the ZBA appeals process.
- B. Road Commission. McIlwaine reported paving on 135th St.
- C. Interurban. Babinski reported on Health Insurance and Bus design campaign.
- D. Fire Board. Roerig reported cost recovery reports were circulated.
- E. Open Board Report. Tree removal at the Hall.

Public Comment: Speakers: Jane Dickie, Jack Sheridan.

Rudich declared the meeting adjourned at 8:14 p.m.

Brad Rudich, Clerk



SAUGATUCK TOWNSHIP

WWW.SAUGATUCKTOWNSHIP.ORG

3461 BLUE STAR HIGHWAY
P.O. BOX 100
SAUGATUCK, MI 49453

PHONE (269) 857-7721
FAX (269) 857-4542

SAUGATUCK TOWNSHIP BOARD

Wednesday June 20, 2018, 7:00 p.m.
Saugatuck Township Hall
3461 Blue Star Hwy, Saugatuck, MI 49453

DRAFT MINUTES

Supervisor Roerig called the meeting to order at 7:00 p.m. Roerig called for the pledge of allegiance.

Members Present: Chris Roerig, Lori Babinski, Doug Lane, Roy McIlwaine.

Absent: Brad Rudich.

Also Present: Manager Aaron Sheridan.

Approval of Agenda: No changes. McIlwaine made the motion to approve the agenda, Roerig seconded. Motion carries 4-0.

Public Comment: Speakers: Jim Searing, Cindy Osman.

Unfinished Business:

A. None.

New Business:

- A. 2017-2018 Fiscal Year Saugatuck Township Budget Hearing and Truth in Taxation. Discussion. Lane made the motion to adopt the Appropriations Act Amendments by Department, McIlwaine supported. Roll call vote: all vote yes. Motion passes 4-0. Motion to Adopt the 2017-2018 Budget Amendments by Roerig, Babinski supported. Roll call vote: all vote yes. Motion passes 4-0.
- B. 2018-2019 Fiscal Year Saugatuck Township Budget Hearing and Truth in Taxation. Discussion on Budget. Roerig opened the Hearing to public comment. No comment. Lane made the motion to adopt the 2018-2019 Appropriations Act Amendments by Department, McIlwaine supported. Roll call vote: all vote yes. Motion passes 4-0. Motion to Adopt the 2018-2019 Budget Amendments by Roerig, Babinski supported. Roll call vote: all vote yes. Motion passes 4-0. Motion to approve the Elected Officials Salary Resolution by McIlwaine. Roerig supported. Roll call vote: all vote yes. Motion passes 4-0.
- C. Ordinance Zoning Board of Appeals Jurisdiction and Power. Discussion. Motion to adopt the Ordinance to amend Zoning section 40-72 of the code of Ordinances made by Lane, supported by McIlwaine. Roll call vote: all vote yes. Motion passes 4-0.

Public Comment: No speakers.

Roerig declared the meeting adjourned at 7:14 p.m.

Brad Rudich, Clerk

For: Saugatuck Township Board
From: Kathleen Miller Cook
Saugatuck Township

Re: Planning Commission Appointment

These are difficult times for Saugatuck Township's citizens and its board. Trust in the township board has eroded to an unsustainable level. A surprisingly strong recall effort is underway and its outcome will be determined in November. I was not a member of the township recall committee, but fully support citizens' rights to organize and call for a vote when questions of competence can no longer be ignored.

As the current Saugatuck Township board, you will appoint two planning commissioners in July. As recent chair of the township planning commission, and a past zoning board administrator, I've shared in the workings of our board, our ZBA, and our planning commission.

Recently, the township planning commission has also come under criticism. Some criticism is deserved; some, not so much. However, the most appropriate way to build and maintain trust in a planning commission's decisions is to appoint dedicated individuals, who devote the time required for training, help fellow commissioners with the workload, and don't skip half of the planning commission meetings each year.

By state law, our planning commission must represent a diverse cross-section of the township population's interests. I'm not comfortable with appointing candidates by political ideology. Those who work with me know I welcome diverse opinions. Even when I disagree with fellow commissioners or citizens, I always respect, value, and can be persuaded by those who demonstrate they are informed and show up, or if they are not able to attend meetings, take time to write the commission.

Commissioners are not required to attend every planning meeting. As chair, however, I could only watch as the prolonged absences of some commission members proved increasingly detrimental to the professionalism of the commission. Such commissioners demonstrate a lack of concern about what is best for township taxpayers when they refuse to step aside and allow other deserving citizens a chance to serve.

Last year the township board voted to dismiss Republican Planning Commissioner Joe Milauckas. Joe was a dedicated, educated, hardworking, and highly respected commissioner, who worked selflessly, spending hours preparing before meetings. Joe traveled too, and each year he paid out of his pocket to fly back from vacations, making sure he NEVER missed a commission meeting. Joe felt he represented our township, not himself, and cared about how best to give all of our citizens an informed voice.

Joe's desire to follow the rule of law annoyed some board members, and in spite of overwhelming public support to retain him, the board replaced him. Township citizens' voices

and our best interests were ignored. I was told by a board member that personal vendettas were the reason.

This year the board will consider the reappointment of a current planning commissioner. This commissioner consistently comes to meetings unprepared. He has refused to take a turn holding the responsibility of commission leadership or even help with committee work. He misses more than half of the meetings each year and avoids getting enough, if any, planning education-- a situation that often reveals itself through his public comments-- eroding trust in our planning commission's professionalism and credibility.

Following last year's unadvised, damaging decision to replace dedicated Commissioner Milauckas, if the township board now votes to retain a commissioner who is absent more than in attendance and fails to prepare before meetings or by getting badly needed planning training, trust in the current township board will continue to erode.

It's always hard to ask someone to step aside, and if the township has no other applicants, we must retain those who volunteer. However, especially in these turbulent times, a basic requirement should be attendance at most all meetings. If other candidates have applied for open planning commission positions and expressed a willingness to be here for the full year and take planning training, they should be strongly considered. Training is paid for by the township.

Taxpaying citizens deserve the most knowledgeable and dedicated representatives available to us. The decision will be made at the July monthly township board meeting. I urge qualified candidates to apply this week.

The citizens of Saugatuck Township are watching. If given a choice, hopefully the board will consider state law and the best interest of all township citizens, not personal vendettas or ideologies. A detrimental decision now will add to the distrust of hundreds of us attempting to decide which candidates on the November ballot are qualified, appropriate, or even mature enough to control the future of OUR township.



Greetings,

The purpose of this letter is to inform you of the presence of an invasive plant species on your property. An invasive species is any species that is not native to a specific region that tends to spread aggressively and cause damage to the environment, economy, or human health. The Departments of Natural Resources, Environmental Quality, Agriculture, and Rural Development have partnered to create the Michigan Invasive Species Grant Program (MISGP) in order to address strategic issues of prevention, detection, eradication, and control for terrestrial and aquatic invasive species in Michigan. In collaboration with the MISGP, our team at ODC Conservation Services will evaluate your property, outline objectives, and implement a management plan to control the invasive plants free of charge. ODC Conservation Services is a division of ODC Network, a non-profit organization dedicated to improving the community through outdoor education and the restoration and conservation of natural resources. Our staff possess the training and skills necessary to follow through with the outlined management plan in a safe and timely manner. In addition, the attached landowner agreement concerning the treatment of invasive plants will need to be signed and returned to us with the prepaid return envelope provided before the work can be initiated. Please keep this sheet for your records and feel free to contact the information below with any questions or concerns.

Sincerely,

Ben Heerspink
Conservation Land Manager
ODC Conservation Services
4214 56th St Holland, MI 49423
(616) 928-4625
ben@outdoordiscovery.org

LANDOWNER AGREEMENT FORM FOR TREATMENT OF INVASIVE PLANTS

This Agreement is made on _____, by and between ODC Conservation Services and Saugatuck Township, ("Customer"), whose address is as follows: River Bluff Park, Kalamazoo River

1. Engagement.

a. Customer engages in agreement with ODC Conservation Services to treat invasive plants. ODC Conservation Services will be in possession of a State of Michigan Pesticide Application Business License and all applicators will be properly certified with the State of Michigan to apply pesticides for the treatment of target species.

2. Services.

- a. ODC Conservation Services will treat these invasive plant(s): Phragmites
- b. ODC Conservation Services will treat the invasive plants using 2, 4-D, Aminopyralid, Diquat, Glyphosate, Imazamox, Imazapic, Imazapyr, and/or Triclopyr herbicide. Herbicides will be applied according to manufacturer's directions for use or application.
- c. ODC Conservation Services will document the amount of herbicide used on the property.
- d. ODC Conservation Services will provide all equipment and herbicides necessary to complete the work.
- e. ODC Conservation Services will provide all required documentation and paperwork and will do this through hard copy or email.

3. Term.

The term of this contract runs through December 31, 2018 unless extended by the parties due to weather or other circumstances. Either party may terminate this Agreement by giving five days written notice to the other party. Customer is responsible for notifying ODC Conservation Services 15 days before the legal transfer of property deed or before they no longer have the requisite authority to permit the ODC Conservation Services to perform the services.

4. Payment.

Customer shall pay ODC Conservation Services 0 for its services. The expense for the treatment is covered by funding from the Michigan Invasive Species Grant Program administered by the Department of Natural Resources.

5. Authority of Customer and Obligations of Customer.

Customer is the owner of the property and/or has all the requisite authority to permit ODC Conservation Services to perform the services hereunder and to enter into this Agreement. Customer shall identify any areas that may be hazardous or dangerous for ODC Conservation Services' employees or agents.

6. Insurance.

- a. ODC Conservation Services agrees to maintain commercial general liability insurance, worker's compensation insurance on its employees and automobile liability insurance covering its vehicles.
- b. Customer shall maintain homeowner's insurance.

7. Limitation of Warranties and Limitation of Liability.

ODC Conservation Services makes no warranties, express or implied in connection with its services rendered hereunder. ODC Conservation Services' liability for any damages arising hereunder shall be limited to the extent of coverage or its fee earned hereunder. ODC Conservation Services shall not be liable for incidental or consequential damages resulting from the services provided hereunder.

8. Indemnification.

a. ODC Conservation Services shall indemnify and save harmless the Customer from any and all costs, claims, judgments or awards of damages (including costs and all attorney fees) arising solely out of or in any way resulting from negligent acts, errors or omissions of ODC Conservation Services, its employees or agents in performing this Agreement.